

## City of Iola Coaching Application

### **Disclosure Notice**

I hereby authorize the City of Iola and/or its agents to conduct an investigation of my background, references, character, past employment, education, criminal or police records, including those maintained by both public and private organizations and all public records for the purposes of confirming the information contained on my application and/or obtaining other information which may be material to my qualifications for employment now and, if applicable, during the tenure of my coaching term with the City of Iola.

I release the City of Iola and/or its agents and any person or entity, which provides information pursuant to the authorization from any and all liabilities, claims or lawsuits in regard to the information obtained from any and all of the above referenced sources. I expressly authorize release of any and all information which you as a previous employer or employment reference, may have concerning me, including information of a confidential or privileged nature. I hereby release any organization, company, institution or person for which I have been employed furnishing the information requested.

Completion of this application does not guarantee a coaching position. Each case is considered individually. The City of Iola follows National Recreation and Park Association recommended guidelines for credentialing volunteers ([www.nrpa.org](http://www.nrpa.org)) The City of Iola will notify each applicant of their status.

**I certify that all information is true to the best of my knowledge. I have read and understand the disclosure notice above. I authorize the City of Iola to make all necessary investigations allowable by law. It is my responsibility to notify the City of Iola of changes pertaining to this application.**

Please Print Full Name (First, Middle, Last)

/ / Birth Date (MM/DD/YR)

Maiden Name, Prior Marriage Last Name, Other First or Last Name Used

(        ) -        Current Contact Phone #

Current Home Address

City, State

Zip

*Signature:* \_\_\_\_\_ *Date:* \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

### City of Iola Recreation Criteria for Conducting a Background Check

1. **All Sex offenses**- regardless of the amount of time since the offense. Examples: Child molestation, rape, sexual assault, sexual battery, sodomy, prostitution, solicitation, indecent exposure, etc.
2. **All Felony Violence**- regardless of the amount of time since the offense. Examples: Murder, manslaughter, aggravated assault, kidnapping, robbery, aggravated burglary, etc.
3. **All Felony Offenses**- other than violence or sex in the past 10 years. Examples: Drug offenses, theft, embezzlement, fraud, child endangerment, etc.
4. **All Misdemeanor Violence**- offenses in the past 7 years. Examples: Simple assault, battery, domestic violence, etc.
5. **All Misdemeanor Drug & Alcohol**- offenses within the past 5 years or multiple offenses in the past 10 years. Examples: Driving under the influence, simple drug possession, drunk & disorderly, public intoxication, possession of drug paraphernalia, etc.

\* These guidelines are from the NRPA website. ([www.nrpa.org](http://www.nrpa.org))

\*\* Background checks will be done on every non-contracted individual interested in coaching spring soccer, baseball, softball, and/or flag football through the City of Iola Recreation Department. Each individual must fill out a coaching application before they will be considered for a coaching position. Passing the background check does not guarantee the individual a coaching position for that sport.

**Please mail or return this form to: City of Iola Recreation Dept., 2 W. Jackson St., Iola, KS 66749  
Office: 620-365-4990; Fax: 620-365-4976**

Received \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_      Returned from City Hall \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_