

A regular meeting of the City Council of the City of Iola was held on February 13, 2017, at 6:00 p.m., at the Riverside Park Community Building, 510 Park Avenue, Iola, Kansas.

CALL MEETING TO ORDER

Mayor Wicoff called the meeting to order at 6:00 p.m.

ROLL CALL

Mayor Wicoff, Council Members, Wells, B. Franklin, Ford, Sigg, Zornes, A. Franklin, Shaughnessy and Becker were present. Also present were Administrator Fleming, Assistant Administrator Schinstock, and City Clerk Hutton.

REVIEW & APPROVAL OF AGENDA

Motion made by Council Member Wells and seconded by Council Member B. Franklin to approve the agenda as presented. All in favor. Motion carried.

PUBLIC COMMENTS

None

CONSENT AGENDA

A. Minutes Approval

- January 23, 2017

B. Appropriations Approval – 2017-03

C. Personnel Action

- **Deborah Sager – Municipal Court – Six Month**
- **Eric Miller – Gas, Water & Sewer – Merit**
- **Lyndon Kern – Water Production – Merit**
- **Tom Nevans – Parks Department – Retirement**
- **Dane Byerley- Fire Department – Promotion**
- **Jason McManus – Fire Department – Resignation**
- **Darrell Chester – Code Enforcement – New Hire**
- **Trevor Beyer – Parks Department – New Hire**
- **Jacquie Spradling – Municipal Court- New Hire**
- **Ryan Eisenbart – Street & Alley – New Hire**
- **Kevin Seabolt – Fire Department - Termination**

Council Member Sigg asked about the city prosecutor's pay rate. Administrator Fleming stated that the amount had not been settled on prior to the packet distribution. The city prosecutor will be paid \$1,400 per month. Council Member Sigg asked about the resignation and termination within the Fire Department. Administrator Fleming stated that discussion of individual personnel issues would have to be discussed in executive session. Council Member Sigg stated that wasn't necessary.

Motion made by Council Member B. Franklin to approve the consent agenda as presented. Motion seconded by Council Member Becker. All in favor. Motion carried.

ROUNDTABLE

A. Community Engagement Initiative – Damaris Kunkler – Damaris stated that in 2015 there was a countywide discussion held to ask the citizens what they wanted to make the county a healthy place to live. Public safety issue of condemning houses and debris in yards was a concern. Some of the houses that are being condemned are occupied. Humanity House and Thrive Allen County have put together a resource guide for area resources for individuals that find themselves in these situations. The letter that the City of Iola sends to residents for condemned houses is a good sample letter that she would like to provide for other cities within the county to use. She also requested an additional sentence at the bottom of the letter that states resources are available through the Humanity House. She would also like to place copies of the guide in the city clerk's office.

NEW BUSINESS

A. ACARF TNR Program – Administrator Fleming stated that Code Enforcement Officer Gregg Hutton, Animal Control Officer Elisha Womelsdorf, and Assistant Administrator Schinstock and himself met with ACARF representatives to discuss a grant from the Petco Foundation. The grant award to ACARF provides funding to trap and neuter/spay feral cats. ACARF would like to use this grant for the City of Iola. Besides offering general support for the TNR program it is staff's recommendation to purchase traps for the use of this program. This would replenish the City's trap stock and provide the necessary traps for the TNR program, allowing ACARF's grant money to go farther. Staff also recommended the animal control officer to facilitate some of the trapping and allocating \$1,000 to help with the program. Motion made by Council Member Wells and seconded by Council Member Zornes to support ACARF's TNR program in Iola and approve staff to move forward with the program, buy the additional traps and allocate \$1,000 towards the program. All in favor. Motion carried.

B. Cereal Malt Beverage License Renewal – City Clerk Hutton stated that a representative from Coronado's Restaurant had contacted the Fire Department to do their inspection. There were some minor issues. Staff is recommending the approval of the CMB for the 2017 calendar year. Motion made by Council Member B. Franklin to approve the cereal malt beverage license for Coronado's Mexican Restaurant at 1401 East Street for the 2017 Calendar Year. Motion seconded by Council Member Wells. All in favor. Motion carried.

C. Energy Code Change 2012 to 2006 – Administrator Fleming noted that the City of Iola currently references the Energy Efficiency Code, 2012 edition. Issues with the extraordinary costs associated with achieving this energy efficiency standard have been

brought to staff on more than one occasion. The Community Health Center that is preparing for construction on North State would incur approximately an additional \$90,000 to their construction costs to follow the 2012 edition versus the 2006 edition. The 2006 edition is energy efficient but not as stringent. Motion made by Council Member Wells to approve Ordinance 3471 and authorize the Mayor to sign it. Motion seconded by Council Member Zornes. Council Member A. Franklin asked what the differences in the two were. Administrator Fleming stated that he had not outlined all of the differences one of the main one is dimming controls on lights. Council Member Wells stated that he has heard that the 2012 edition is pretty strict for a town our size. Council Member Shaughnessy stated that following the stricter guidelines would be better for the property owner because it makes their property more energy efficient, however the cost is greater. Administrator Fleming stated that the 2006 edition aligns with cities in our area. Mayor Wicoff stated the 2006 edition is just as efficient and there is not a risk of life involved. He stated that the 2006 codes are not detrimental to the city. Vote: In favor of the motion were Council Members Zornes, Ford, Wells, Sigg, Becker and B. Franklin. Voting against the motion was A. Franklin and Shaughnessy. Motion carried by a majority vote.

D. City Website Overhaul – Administrator Fleming informed the council that a group of staff members have been researching options to develop a more modern and up to date website. The group is recommending using CivicPlus to develop a new website and provide technical assistance to individuals within the city that could keep the website updated on a regular basis. Dodge City and Hutchinson both use CivicPlus and gave good reviews. The initial cost of the design and annual service could be spread over a four-year period. Council Member Ford stated that she would rather discuss this and plan for it in the budget process. She feels like it is money that could be saved. As someone that takes care of a website she feels that it is best to limit the number of people that have access to changes. Council Member B. Franklin asked if we have the money for the first year. Administrator Fleming stated that the money is not budgeted, however he feels it could be absorbed within the budget. He also stated that Dodge City uses the model where a lot of different personnel update the website for their city and it works well for them. He stated that the city is already behind in technology and waiting a year would put the city even further behind. Council Member Sigg stated at the Down Town Summit that was held last week the discussion centered on updating the image of the town. The website is a good place to start. Council Member Wells stated it is great to have current events and a better website but is it doable with the current budget. Council Member A. Franklin asked what the current traffic count is on the website. Staff does not have those numbers but will try to see if they are available. Once the website is updated, staff members could more readily maintain the site. Since the City does not have a designated web developer position, the website duties can be spread across multiple staff members with minimal impact to their existing roles. The price includes a redesign at the fourth year. Council Member A. Franklin stated he hated to see changes in the current budget maybe it would be better to plan for this in a future year. Motion made by Council Member Wells and seconded by Council Member B. Franklin to determine where the money could come from within the current budget and bring it back to a future meeting. All in favor. Motion carried.

E. Water Production Ozone/ Bromate – As part of Iola’s Water Treatment Plant’s permit compliance, it must achieve a 1-log removal or inactivation of *Cryptosporidium*. Through three separate treatment processes, Iola achieves a 1.5 – log reduction. One component of Iola’s treatment plan includes increased Ozone levels. As a by-product of this process, staff knew that increased bromate levels were possible.

As the weather turned cooler and Ozone levels were increased to meet the treatment requirements, staff has seen an increase in bromate levels. Staff engaged PEC to develop some treatment alternatives. PEC developed the scope of services to help the city address this concern. The scope provides a 2-phase approach. If Phase 1 is successful, then Phase 2 would not be implemented. If needed, a separate contract and fee schedule would be approved for Phase 2. Mayor Wicoff asked if the bromate was dangerous. Water Plant Superintendent, Toby Ross stated that the small amount that is present is not dangerous. Council Member A. Franklin asked why the ozone levels were increased. Mr. Ross stated to meet *Cryptosporidium* requirements. Motion made by Council Member Wells and seconded by Council Member Zornes to approve Phase 1 contract and authorize staff to sign the necessary documents. All in favor. Motion carried.

F. EMC Insurance Renewal – City Clerk Hutton stated that the premium increased 2% over last year. This was mostly due to the workman’s compensation portion of the premium. The policy was last bid out about five years ago. Council Member B. Franklin stated she would like to see the city bid out the policy for 2018. Motion made by Council Member Wells and seconded by Council Member Becker to approve the renewal of the policy making payment in the amount of \$388,750 to EMC insurance for the period of April 1, 2017 to March 31, 2018

EXECUTIVE SESSION

Motion made by Council Member Wells and seconded by Council Member Zornes to adjourn to executive session to discuss Land Acquisition and Trade Secrets. Present: Mayor, Council, Administrator Fleming, David Toland and Bill Maness. The regular meeting will reconvene at 7:07 p.m. All in favor. Motion carried.

COUNCIL & ADMINISTRATOR REPORTS

A. Mayor Wicoff –

- None

B. Council Member Wells–

- Reminded everyone to update their dog and cat tags at city hall for the 2017 year.

C. Council Member Ford –

- Was sorry she missed the downtown meeting.

D. Council Member B. Franklin--

- Stated she was also sorry she missed the downtown meeting.
- Attended the tour of the tech school in LaHarpe.
- Informed the council that she had sent a letter to the forum and a letter to Mr. Bass about the unfortunate events that occurred in Riverside Park earlier this month.
- She would like the council to consider a five member council.

E. Council Member Shaughnessy –

- None

F. Council Member Becker –

- None

G. Council Member Sigg –

- None

H. Council Member Zornes –

- None

I. Council Member A. Franklin –

- Would also like to have the council consider a five-member council.

J. Administrator Fleming--

- Would like to discuss the five-member council as part of a strategic planning session. This would most likely be a ½ day event held on a Saturday morning. Would like to hear councilmembers goals and expectations.

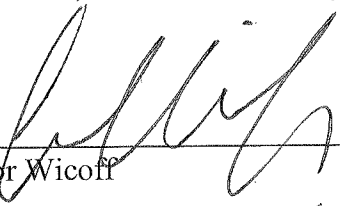
DATE / TIME OF NEXT MEETING

City Council Meeting 6:00 p.m. Monday, February 27th, 2017


ADJOURNMENT

7:25 p.m. Motion made by Council Member Becker and seconded by Council Member Wells to adjourn the meeting. All in favor. Motion carried.

Approved by the City Council of the City of Iola, Kansas this 27th day of February, 2017.



Mayor Wicoff



City Clerk, Roxanne Hutton

