

A regular meeting of the City Council of the City of Iola was held on October 27, 2014, at 6:00 p.m., at the Riverside Park Community Building, 510 Park Avenue, Iola, Kansas.

CALL MEETING TO ORDER

Council President Becker called the meeting to order at 6:00 p.m.

ROLL CALL

Mayor Wicoff, Council Members Zornes, Becker, Franklin, Wells, Ford, Shaughnessy and French were present. Also present were Administrator Slauch, Assistant Administrator Schinstock, and City Clerk Hutton. Council Member Myrick was absent.

REVIEW & APPROVAL OF AGENDA

Motion made by Council Member Wells and seconded by Council Member Franklin to approve the agenda adding a proclamation for the Iola Fillies volleyball team following approval of the agenda and water plant SCADA system contract approval as item 8G. All in favor. Motion carried.

PROCLAMATION – IOLA FILLIES VOLLEYBALL TEAM

Mayor Wicoff read the proclamation declaring October 27-31 Iola Fillies Week and presented a copy to the team members that were present. The team will travel to Salina to participate in the state playoffs on Friday, October 31.

PUBLIC COMMENTS

Mark Kauth thanked the council for their help in ridding his back yard of the starlings. He wondered if a policy could be created so that next time there is an issue a resident doesn't have to go to the city council for action.

CONSENT AGENDA

A. Minutes Approval - October 14, 2014

B. Appropriations Approval – 2014-20

C. Personnel Action

- **Brandon Westerman – Electric Generation – Six Month Evaluation**

D. Board Appointment

- **Community Advisory Committee (GKC HCF) Mary Ann Arnott – Re-Appointment**

Motion made by Council Member Becker to approve the consent agenda as presented. Motion seconded by Council Member Wells. All in favor. Motion carried.

NEW BUSINESS

A. Mutual Aid Agreement for Disasters –Bill King, Allen County Public Works Director, proposed a formal agreement for sharing equipment during an emergency. When an agency requests support, the loan of the equipment would include the regular operator of that equipment, who shall continue to be the employee of and paid by the Lender (owner or giver). Motion made by Council Member Franklin and seconded by Council Member Wells to approve the mutual aid agreement with Allen County. All in favor. Motion carried.

B. Demolition Bids – The Code Office received five sealed bids for demolition on October 20, 2014 of the four previously condemned properties located at 309 S Kentucky, 423 S Kentucky, 432 S Fourth and 119 W Vine. The bids received were as follows: LB Dirtworks in the amount of \$6,625, Double E Construction in the amount of \$7,214, Highberger Construction in the amount of \$8,364, Ray's Metal Depot in the amount of \$10,600 and TBS Construction, Inc. in the amount of \$14,200. Code Enforcement Officer, Shonda Jefferis stated that LB Dirtworks had done work for the city previously and has the necessary insurance required. Motion made by Council Member Wells and seconded by Council Member Zornes to award the demolition contract to the low bidder LB Dirtworks in the amount of \$6,625. All in favor. Motion carried.

C. Special Use Permit Request – The City of Iola planning commission considered an application for a Special Use Permit at the request of Tom Carlson to allow a new structure at 2 Archer Drive to be used as an office and community center. This property is currently vacant; however, the City has approved the sale of the property to Tom Carlson for development. The subject property is in an R-1 Single Family residential area. The proposed uses are not listed in the Section 106-69 "use table" of the Unified Development Code; therefore, a special use permit is necessary before Mr. Carlson can utilize the property as he proposes. A public hearing regarding this request was held on October 15, 2014 in front of the planning commission. The planning commission members voted unanimously to grant the special use permit with an expiration date that coincides with development of Cedarbrook 3rd Addition and with operating hours limited to 8:00 a.m. to 10:00 p.m. Motion made by Council Member French and seconded by Council Member Becker to approve the special use permit for 2 Archer Drive. All in favor. Motion carried.

D. Disc Golf Grant Agreement – CITF Pride - The Community Involvement Task Force (CITF) has been working on many projects that have helped to make the community more attractive and inviting. Their latest effort to come to fruition is the award of \$25,000 from Health Care Foundation of Greater Kansas City for a disc golf course and repairs to the existing pickle ball court. To accept the award the foundation has requested that a resolution be passed designating authority to the person who will sign the agreement, one who may contractually obligate the organization. CITF Member

Donna Houser and Pickle Ball Club Members Lyle Kern and Steve Garver were present to thank the city for their help in obtaining the grant. Council Member French wondered if a public hearing would be needed for the land in a residential area to be used as a park. Administrator Slauch stated that it would not. Motion made by Council Member French and seconded by Council Member Wells to accept the \$25,000 grant from the Health Care Foundation of Greater Kansas City and authorize the mayor to sign the Grant Award Agreement. All in favor. Motion carried. Motion made by Council Member French and seconded by Council Member Wells to approve Resolution 2014-15 granting the mayor authority to act on behalf of the governing body to sign the required documents in relation to the projects. All in favor. Motion carried.

E. Cost of Living Increase Adjustment for 2015 – On October 22, 2014 the Social Security Administration press office released the cost of living adjustment as an increase of 1.7% for 2015. As part of the 2015 budget planning process a 2.5% cost of living adjustment was budgeted in each department for all employees. As per the personnel manual, staff is presenting the social security cost of living index for consideration of adjusting the employee pay plan. Assistant Administrator Schinstock stated that the COLA is in addition to the pay plan survey that will be implemented over a three year period. Motion made by Council Member Wells and seconded by Council Member Becker to approve adjusting the city pay plan in accordance with the Social Security COLA adjustment of 1.7% increase with the effective date of the first pay period in January 2015. Council Member French asked about the KPERS increase and if it was budgeted. City Clerk Hutton explained that the 1% employee contribution increase for a majority of the employees will be implemented with the first payroll in January. The city contribution was affective July 1, 2014 and is reflected within the 2015 budget. All in favor. Motion carried.

F. Insurance Premiums – Retiree’s - Staff recommends keeping the rates at the same level for 2014-2015, which is \$329.63 for single and \$730.01 for family. Motion made by Council Member Wells and seconded by Council Member Zornes to keep the retiree insurance rates the same for the 2014-2015 policy dates as last year. The rates will be \$329.63 for single coverage and \$730.01 for family coverage. All in favor. Motion carried.

G. Water Plant SCADA System Upgrade – At the April 14, 2014 city council meeting permission was granted to seek bids for upgrades to the SCADA system at the water plant and to add SCADA systems to the main plant and west interceptor lift stations. KDHE and the EPA have agreed to allow the city to include this project under the EPA grant for wastewater system improvements and to allow the project to move ahead without advertising since the Micro-Comm system is proprietary to the water plant. Motion made by Council Member Franklin and seconded by Council Member Becker to approve the contract with Micro –Comm in the amount of approximately \$106,575 for the Water Plant SCADA system upgrade and SCADA systems at the Main Plant and West Interceptor lift stations and authorize the mayor to sign the necessary documents.

Engineering services will be provided by Ponzer –Youngquist. All in favor. Motion carried.

ROUNDTABLE

A. Capital Improvement Project List - Administrator Slaugh reviewed the approved Capital Improvement Project List. Discussion centered around the upcoming election on the sales tax issue. If the sales tax issue and the bond issue pass the priority list may change to accommodate streets to and from the schools. Council Member French noted that it is important for the council to remember that the infrastructure in the south part of town is showing age and will need to be updated in the near future also. He inquired about grants available for bridge work. Administrator Slaugh noted that since the city has closed out the current CDBG grant we are eligible to apply for the next round and will do so. Council Member Shaughnessy inquired about the progress of the sidewalk project on North State Street. Administrator Slaugh stated that work will start up again within the week. Staff will bring back the list following the election to see if council would like to shift their focus on priorities.

COUNCIL & ADMINISTRATOR REPORT

A. Mayor Wicoff –

- None

B. Council Member Wells–

- None

C. Council Member Ford –

- Noted that the reading festival is at the college this weekend.
- Congratulated the Fillies volleyball team on their advancement to state.

D. Council Member Franklin–

- Enjoyed the Farm City Days Parade.

E. Council Member Shaughnessy –

- Invited everyone to the Haunt for Hershberger’s haunted house. All of the money raised goes to help families that have members with Hershberger’s.

F. Council Member Becker –

- None

G. Council Member Myrick –

- Absent

H. Council Member Zornes –

- None

I. Council Member French –

- Farm City Days was great.
- Would like to have a policy that would allow the police officers to take care of the startling issue if it arises in the future.

J. Administrator Slauch –

- Briefed the council on the different sources of electric power. Noting the current cost of wind generation is not cost effective. It is however getting cheaper with construction of power lines that can carry the power to more populated areas.
- He noted that it is not going to be feasible to generate during the winter. The open cooling unit would be harder to drain and assure it does not destroy parts of the radiator and cooling towers if not drained properly.
- Reviewed open meetings act topics with the council. The only topics that are allowed in executive session are: Attorney Client matters, Non-Elected Personnel Issues, and Trade Secrets. It is important to note that the attorney must be present when discussing attorney client matters. If a council member would like to discuss a topic in executive session it is best to contact staff prior to the meeting so that we can research the topic for validity for executive session and assure the attorney is present at the meeting if necessary.
- With the acquisition of Russell Stover Candy Factory by Lindt & Sprungli the city received a letter from the new President and CEO along with the basket of chocolates on the table. The council members were invited to enjoy the chocolates.
- A tour has been scheduled for Thursday at 10:00 a.m. of the Catalyst Artificial Lift. Several council members said they would be attending; therefore; a special meeting announcement will be sent out.
- Council Member Franklin thought a thank you should be sent to Russell Stover with an offer of any help they may need.

DATE / TIME OF NEXT MEETING

City Council Meeting 6:00 p.m. Monday November 10th, 2014

City Council Meeting 6:00 p.m. Monday November 24th, 2014

ADJOURNMENT

7:02 p.m. Motion made by Council Member Becker and seconded by Council Member Wells to adjourn the meeting. As the vote was unanimous, the meeting was declared adjourned.

CITY OF IOLA

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Approved by the City Council of the City of Iola, Kansas this 10th day of
November 2014.

Mayor, Joel Wicoff

City Clerk, Roxanne Hutton