

A regular meeting of the City Council of the City of Iola was held on March 24, 2014, at 6:00 p.m., at the Riverside Park Community Building, 510 Park Avenue, Iola, Kansas.

### **CALL MEETING TO ORDER**

Mayor Wicoff called the meeting to order at 6:00 p.m.

### **ROLL CALL**

Mayor Wicoff, Council Members Zornes, Becker, Wells, Myrick, Ford, Franklin, and Shaughnessy were present. Also present were Administrator Slaugh, Assistant Administrator Schinstock, and City Clerk Hutton. Council Member French was absent from the meeting.

### **REVIEW & APPROVAL OF AGENDA**

Motion made by Council Member Franklin and seconded by Council Member Becker to approve the agenda removing Tim Thyer's personnel action form from the consent agenda to the end of meeting for an executive session. All in favor. Motion carried.

### **PUBLIC COMMENTS**

None

### **CONSENT AGENDA**

**A. Minutes Approval - March 10, 2014**

**B. Appropriations Approval – 2014-05**

**C. Personnel Action**

- **Eric Lawrence – Fire Department – Annual Evaluation**
- **Ron Ballard II – Fire Department – Annual Evaluation**
- **Brandon Westerman – Street/Alley – Annual Evaluation**
- **Jared Warner – Police Department – Annual Evaluation**
- **Tim Thyer – Fire Department – Appointment of Interim Fire Chief**
- **Jordan Thurman – Fire/EMS Department – Resignation – Refill Position**

**D. Board Appointments**

- **Mike Phillips – Kansas Municipal Energy Director #1**
- **Chuck Heffern – Kansas Municipal Energy Director #2**
- **Carl Slaugh – Kansas Municipal Energy Alternate**

Council Member Franklin inquired about the accounts payable for Jim Gribble. City Clerk Hutton explained that when there is a fire a portion of the fire insurance proceeds is held by the city until the building is repaired or removed at which time it is refunded to the owner. Council Members wondered if the pest control could be done less frequently. Staff will check into this. Council Member Franklin asked about the payment to the Iola High School Basketball teams. City Clerk Hutton explained that the high school players officiate the

youth basketball games for the recreation department and in turn the city donates the amount of money they would have paid to officials to the high school teams. Nancy Ford asked that the dates for the playground workdays be changed in the minutes under council and administrator reports from April 4<sup>th</sup> and 5<sup>th</sup> to April 5<sup>th</sup> and 6<sup>th</sup>. Motion made by Council Member Franklin to approve the consent agenda with the exception of Tim Thyer's appointment as interim fire chief which will be discussed later in the meeting and Council Member Ford's change in the minutes. Motion seconded by Council Member Ford. All in favor. Motion carried.

## **ROUNDTABLE**

**A. Capital Improvement Program** – Administrator Slaugh presented the proposed capital improvement program to the council for discussion. The council will review and prioritize the list at the strategic planning session on April 7<sup>th</sup>. Council Member Wells asked if there was a fund where money is set aside for acquisition of real estate and or utility rights. Administrator Slaugh noted that there are not currently monies set aside; however in the past money from the industrial fund has been used for these purposes.

## **NEW BUSINESS**

**A. Proclamation – April Fair Housing Month** - Mayor Wicoff read the proclamation. Motion made by Council Member Wells and seconded by Council Member Zornes to authorize the mayor to sign the proclamation and declare that April is Fair Housing Month in the City of Iola. All in favor. Motion carried.

**B. Public Hearings – Condemnation of Structures** – Mayor Wicoff opened the public hearing for 423 S Kentucky. Arnetta Mock who lives in the house asked the council to allow her time to get the roof repaired. She purchased the house a few years ago; however the house was not signed over to her due to a mix up in the paperwork because of a divorce of the previous owners. She received a bid from Boren's Roofing to repair the roof in the amount of \$5,600. Council members asked Ms. Mock what she intended to do about the water damage created by the hole in the roof and the obvious mold issue that is probably in the house. She stated that she will have to fix it slowly as funds become available. Council Members had concerns about the water damage in the attic that the roofers did not see. Mayor Wicoff stated that that the current city code states that repairs cannot be made to the house if they exceed 50% or more of the value of the house. With the current value of the house being \$6,000 the council could not allow the repairs to be made. The council members were concerned about Ms. Mock putting that much money into a house that she doesn't have proof of ownership for. Council Member Franklin stated that the council would not be doing the right thing by allowing her to put that much money into a home that was in such disrepair and was not in her name. The council suggested that Ms. Mock start looking for a home to move into. Administrator Slaugh stated that since this issue has gone on for over a year and Code Enforcement Officer Shonda Jefferis has taken all of the

necessary steps to come to this conclusion the council should move on with the condemnation. Mayor Wicoff Closed the public hearing. Motion made by Council Member Wells and seconded by Council Member Franklin to approve resolution number 2014-09 finding the structure at 423 S Kentucky Street unsafe and dangerous and directing that the structure be removed and the premises be made safe and secure. Mayor Wicoff opened the public hearing for 208 N Chestnut. Code Enforcement Officer Shonda Jefferis stated that the owner is currently out of town and has requested more time. As of today no permit has been requested for demolition on the property. Mayor Wicoff closed the public hearing. Motion made by Council Member Wells and seconded by Council Member Myrick to approve resolution number 2014-08 finding the structure at 208 N Chestnut Street unsafe and dangerous and directing that the structure be removed and the premises be made safe and secure. Council Member Myrick asked if this property could be given top priority for demolition. Ms. Jefferis explained that state statute is followed on these properties and if a permit is not pulled within 30 days she will begin the process of hiring a contractor to remove the structure. Mayor Wicoff opened the public hearing for 821 North Street. No public comments were made. Mayor Wicoff Closed the public hearing. Motion made by Council Member Wells and seconded by Council Member Zornes to approve resolution number 2014-07 finding the structure at 821 North Street unsafe and dangerous and directing that the structure be removed and the premises be made safe and secure. Council Member Shaughnessy reminded Ms. Jefferis to check with the county about waiving the tipping fees.

**C. Building Codes – Ordinance Adopting 2012 Building Code Set –** The city currently uses the 2000 International Building Codes, the 2006 International Energy Conservation Code, and the 2002 National Electrical Code (NEC) as its standard for building projects. The International Building Codes are updated every three years; the most recently published building codes being the 2012 editions. The NEC is also updated every three years, the most recent publication for the NEC was in 2011. Council Member Shaughnessy wanted to assure that the current code allowed for homeowners to do their own remodeling and repairs with the exception of gas lines and water, sewer, and electrical taps. Code Enforcement Officer Shonda Jefferis assured him that the code allowed homeowners to continue to do their own remodeling and repairs. Council Member Wells asked if this would affect current building in Cedarbrook. Ms. Jefferis assured the council that all permits that have been previously issued would follow the codes that were in place when the permits were issued. Mayor Wicoff had some concerns about the wind velocity chart and changes that he is aware of. Motion made by Council Member Wells and seconded by Council Member Zornes to adopt the ordinance adopting the 2012 International Building Codes and the 2011 National Electric Code pending Mayor Wicoff, Administrator Slaugh and Code Enforcement Officer Jefferis clarifying the wind velocity chart. All in favor. Motion carried.

**D. Vehicle Purchase – Police Department –** Bids were solicited from four different dealerships for a 2014 Ford 4-Door Explorer for the police department with only two bids received, one from Twin Motors Ford in Iola for \$26,926 and a bid from Shawnee

Mission Ford, Shawnee for \$25,420. Council Member Franklin and Becker commented that they would like to see the city purchase in town from Twin Motors noting that Twin Motors pays taxes in the city and does a lot for the area. Motion made by Council Member Myrick and seconded by Council Member Franklin to approve the purchase for the 2014 Ford Explorer from Twin Motors Ford in the amount of \$26,926 and use the 2003 Crown Vic to trade in for equipment for the new vehicle. All in favor. Motion carried.

**E. Mowing Bids** – Request for mowing bids was published in the Iola Register on March 5, 6, and in the weekly shopper edition of that week. The request was to bid for a three year time period. Bids were accepted until noon on Tuesday, March 18, 2014. Only one bid was received from John Lord at a rate of \$45 per hour. Council Member Myrick asked if asking for a three year bid prevented contractors from bidding. Code Enforcement Officer Jefferis stated that it would actually encourage more bids because contractors would know they would have the bid for three years and the contract allows for an option to get out of the contract on either side. Motion made by Council Member Wells and seconded by Council Member Myrick to approve the bid from John Lord at a rate of \$45 per hour for a three year time frame. All in favor. Motion carried.

**F. EMC Insurance Policy Renewal** – Iola Insurance Associates presented an invoice to the city for the renewal of property, general liability, inland marine, auto, linebacker policy and data compromise in the amount of \$342,291 which is a 7% increase over last year. Council Members thought that bidding out the insurance next year would be a good idea. Motion made by Council Member Wells and seconded by Council Member Franklin to approve the renewal of the policy with EMC Insurance and pay the invoice in the amount of \$342,291. All in favor. Motion carried.

**G. Riverside Park Playground Project** - The total cost of the project will be approximately \$180,000. It is a Kiwanis project with the city contributing \$25,000. April 5<sup>th</sup> and 6<sup>th</sup> there will be 20-40 volunteers including the park department, firemen, police officers and community groups assembling and erecting the playground. Mike Ford would like to have a ribbon cutting ceremony in conjunction with the MOMS group Stroll and Roll on May 3<sup>rd</sup>. Leslie Skahan asked for the council to waive the rental fees for the Community Building on May 2<sup>nd</sup> and 3<sup>rd</sup> for the Stroll and Roll. Motion made by Council Member Myrick and seconded by Council Member Franklin to waive the rental fees for the event. All in favor. Motion carried.

## **UNFINISHED BUSINESS**

**A. EMS Service Update** – Ryan Sell, EMS Director gave an update on the EMS service presenting data information on number of runs, type of runs and insurance companies involved. If the current trend continues throughout the year approximately \$1.6 million will be billed with a collection of \$1.076 million, with an overall savings of

\$547,000 for county and city combined. Will be testing and interviewing five applicants Friday hoping to hire three full-time.

## **COUNCIL & ADMINISTRATOR REPORT**

### **A. Mayor Wicoff –**

- None

### **B. Council Member Wells–**

- Thanked all involved in the Kiwanis/MOMS playground project.

### **C. Council Member Ford –**

- Noted that a lot of public relations has been done to promote the playground project and the community.

### **D. Council Member Franklin–**

- Thanked everyone involved on the playground project.

### **E. Council Member Shaughnessy –**

- Impressed with the community involvement on the playground project.

### **F. Council Member Becker –**

- Commented on the letter that councilmembers received from Levi Miewes about the chicken discussions. Shows he has good parents and is an intelligent individual.

### **G. Council Member Myrick –**

- None

### **H. Council Member Zornes –**

- Commented on letter from Mr. Miewes showing that this was a great learning experience for him.
- Pleased with the community involvement on the playground project.

### **I. Council Member French –**

- Absent

### **J. Administrator Slauch –**

- None

## **EXECUTIVE SESSION**

CITY OF IOLA

Page 6

03/24/2014

Motion made by Council Member Wells and seconded by Council Member Myrick to adjourn to executive session to discuss non-elected personnel. All in favor. Motion carried. Present: Council, and Administrator Slauch. The meeting to resume at 7:55 p.m.

Motion made by Council Member Myrick and seconded by Council Member Becker to appoint Tim Thyer as Interim Fire Chief putting him on the E-11 pay scale step 6 \$26.32 per hour as an exempt position until such time as the interview process can be completed. All in favor. Motion carried.

**DATE / TIME OF NEXT MEETING**

Strategic Planning Meeting 5:30 p.m. Monday April 7<sup>th</sup>, 2014

City Council Meeting 6:00 p.m. Monday, April 14<sup>th</sup>, 2014

City Council Meeting 6:00 p.m. Monday April 28<sup>th</sup>, 2014

**ADJOURNMENT**

**8:00 p.m.** Motion made by Council Member Becker and seconded by Council Member Franklin to adjourn the meeting. As the vote was unanimous, the meeting was declared adjourned.

Approved by the City Council of the City of Iola, Kansas this 14<sup>th</sup> day of April 2014.

---

Mayor, Joel Wicoff

---

City Clerk, Roxanne Hutton