

A regular meeting of the City Council of the City of Iola was held on March 25, 2013, at 6:00 p.m., at the Riverside Park Community Building, 510 Park Avenue, Iola, Kansas.

CALL MEETING TO ORDER

Mayor Shirley called the meeting to order at 6:00 p.m.

ROLL CALL

Mayor Shirley, Council Members Becker, Kilby, Wicoff, Ford, Stewart and Franklin were present. Also present were Administrator Slaugh, and City Clerk Roxanne Hutton. Absent were Council Members French and Toland.

REVIEW & APPROVAL OF AGENDA

Motion made by Council Member Franklin and seconded by Council Member Stewart to approve the agenda adding Tom Carlson – acquisition of real estate right before new business. All in favor. Motion carried.

PUBLIC COMMENTS

None

CONSENT AGENDA

A. Minutes Approval - March 11th

B. Appropriations Approval – 2013-06

C. Personnel Action Items –

- **Eric Lawrence – Fire Department – 12 Month Evaluation**
- **James Boeken – Street & Alley – 12 Month Evaluation**
- **Clint Johnson – Code Enforcement – 6 Month Evaluation**
- **Mark Michael – Fire Department - Termination**

Motion made by Council Member Stewart to approve the consent agenda as presented. Motion seconded by Council Member Franklin. All in favor. Motion carried.

EXECUTIVE SESSION – Acquisition of Real Estate 6:05 p.m. K.S.A.75-4319

Motion was made by Council Member Stewart and seconded by Council Member Franklin to recess into “Executive Session” for the purpose of conducting a meeting to discuss Acquisition of Real Estate in regards to Cedarbrook Second Addition and Pointe Royale Development. All in favor. Motion carried. Present: Council Members, Administrator Slaugh, Tom Carlson and Assistant Administrator Schinstock . The open meeting to resume in the Council Room at 6:25 p.m.

NEW BUSINESS

A. Bowlus Fine Arts Funding - Ordinance – At the March 11th city council meeting council members were in favor of making the annual contribution to the Bowlus one mill. If approved the change will become effective January 1, 2014 and disbursements will be made on the same approximate schedule as the Library as prescribed by Kansas Statutes Annotated. Motion made by Council Member Kilby and seconded by Council Member Ford to adopt Ordinance 3417 establishing support for the Bowlus Fine Arts Center in the amount of 1.0 mill annually. Council Member Franklin wanted to assure that we have a written agreement in place that states the Bowlus will not charge the city for use. Susan Raines, Bowlus Director stated she would take care of a new agreement stating the city will not be charged for use of the Bowlus. All in favor. Motion carried.

B. Code Services Vehicle Replacement – Shonda Jefferis – Code Services budgeted \$15,000 to replace one vehicle in 2013. Three bids were received on a new Ford F-150 to replace the 1997 Ford F-150 that is currently being used as the animal control truck. The bids that were received were on a 2013 Ford F-150 2 WD regular cab with no optional equipment. The bids received were from Shawnee Mission Ford for \$15,430, Merle Kelly Ford for \$16,067 and Twin Motors Ford for \$16,200 without trade or \$14,700 with trade in of the 1997 vehicle. Motion made by Council Member Franklin to approve the bid from Twin Motors Ford for the 2013 Ford F-150 in the amount of \$14,700 with trade in. Motion seconded by Council Member Becker. All in favor. Motion carried.

C. Green Space and Nuisance Mowing Bids – Shonda Jefferis – Request for mowing bids was published in the Iola Register on February 25,26 and in the weekly shopper edition of that week. Bids were accepted until noon on Thursday, March 21, 2013. Two sealed bids were received; one from John Lord in the amount of \$45 per hour and one from Todd's Mowing in the amount of \$55 per hour. Council Member Ford asked how many lots were included in the green space and if the park mowed any of those lots. Ms. Jefferis was uncertain how many lots there were and noted that the park only mows the lots that encompass the dog park. Motion was made by Council Member Stewart to approve the bid from John Lord in the amount of \$45 per hour. Motion second by Council Member Kilby. All in favor. Motion carried.

D. Solar bee Maintenance Agreement – The 11 solar bee mixers were purchased in 2007 at a cost of \$45,000 per unit. These units have a lot of electronic components that need to be upgraded to provide continuous service. The service agreement in the amount of \$32,266 is ready for renewal. Toby Ross, Water Plant Superintendent noted that this item had been budgeted out of the Waste Water Fund. Motion made by Council Member Becker to approve the maintenance agreement from Solar bee in the amount of \$32,266. Motion seconded by Council Member Kilby. All in favor. Motion carried.

Toby Ross gave an update on the atrazine settlement and the dredging at John Redmond Reservoir. The atrazine settlement noted that it was at the discretion of the governing body on how they used the settlement funds. With atrazine having such a short life dredging the John Redmond would not have an impact on the City of Iola's water resource.

E. Capital Improvement Plan – Staff has prepared a five-year capital improvement plan (CIP) as a means of programming annual maintenance requirements and improvement projects for various departments. The desire is to list major projects, not just routine annual maintenance, that might require setting aside funding in Fund 96 Major Non-Street Projects, Fund 97 Special Street Projects, or Fund 98 Comprehensive Street Program. There is also a requirement when applying for funding through the state to have an adopted five-year CIP program. The CIP will be adopted by ordinance and reviewed annually during the budgeting process. Placing items on the CIP does not imply that there are funds available to complete the projects. The list is a projection of what is desired. Once funds are budgeted and secured, then the individual projects would be approved through a formal process. The plan will be adjusted as funds become available or priorities change. There is still work to do on the plan to make an estimate of the project costs and reserve funding. Administrator Slaugh noted that Northwestern full-depth restoration had been removed due to the fact that staff in house will make the necessary repairs themselves this summer. Administrator Slaugh noted that the Capital Improvement Plan is a working document and will continue to change as price estimates are made and money becomes available for a project. Motion made by Council Member Franklin and seconded by Council Member Stewart to adopt the Ordinance amending the Iola Municipal Code Chapter 2 Administration, adding Section 2-117 Capital Improvement Plan. All in favor. Motion carried.

F. EMC Insurance Renewal– The increase in the premium this year is 4% over the cost last year not including the addition of the Data Compromise policy at a cost of \$1,219. City Clerk Hutton noted that Agent Debbie Taiclet noted that several of her cities were seeing an increase as much as 10%. Council Member Wicoff had some questions about the Data Compromise Policy. Motion made by Council Member Stewart and seconded by Council Member Wicoff to approve the renewal of the EMC Insurance Policy in the amount of \$316,133 for the period April 1, 2013 to March 31, 2014. All in favor. Motion carried.

G. Mosquito Fogger Bids – Dan Leslie – Three bids were received on the mosquito fogger one from ADAPCO – Guardian 190 ES in the amount of \$7,625, one from VanDiest – London Fog 18-20 in the amount of \$8,750 and one from VanDiest – Clarke Grizzly in the amount of \$9,990. There are differences in all three machines, with the main one being that the Grizzly is a direct drive unit and the other two are belt drive from motor to blower. The previous units we have had were Grizzly machines and have had good luck with them; we also have a good working relationship with the tech personnel. VanDiest also offers a yearly workshop and calibration that is required by the EPA: This is done at no cost to the city if we buy the machine and chemical at a rate of \$70.00 per gallon from them. A new bid was received Friday from Van Diest for the Grizzly machine in the amount of \$9,500. It is staff's recommendation that the Grizzly machine be purchased from VanDiest in the amount of \$9,500.00. Motion made by Council Member Ford and seconded by Council Member Franklin to approve purchase of the Grizzly Mosquito Fogger from VanDiest at a total of \$9,500. All in favor. Motion carried.

UNFINISHED BUSINESS

A. KDHE Wastewater Improvement – Loan Approval – A draft loan document and ordinance were approved by the city council on February 25, 2013 for the KDHE revolving fund loan. The final loan document has been prepared by KDHE with an effective date of February 25, 2013. The ordinance will need to be adopted for the final loan document. The interest rate on the loan shall be 2.11% per annum. Motion made by Council Member Becker and seconded by Council Member Stewart to approve ordinance 3416 authorizing the execution of a loan agreement between Iola, Kansas and the State of Kansas, acting by and through the Kansas department of Health and Environment for the purpose of obtaining a loan from the Kansas water pollution control revolving fund for the purpose of financing a wastewater treatment project; establishing a dedicated source of revenue for repayment of such loan; authorizing and approving certain documents in connection therewith; and authorizing certain other actions in connection with the loan agreement. All in favor. Motion carried.

ROUNDTABLE

A. Bicycle Lanes Grant – Council Member Toland requested that this item be placed on the agenda for discussion. Thrive has received a grant in the amount of \$4,500 for the painting of a 5' bike lane and the necessary signage along the proposed area:

- West Street from Prairie Spirit Rail Trail to Washington Avenue.
- East Street from Jefferson Avenue to Cottonwood Street
- Washington Avenue from the proposed MoPac Trail (Benton St.) to Jackson Avenue
- Washington Avenue from Jackson Avenue to Vine Street
- Vine Street from Washington Avenue to State Street.

Staff has some concerns regarding the project.

- Installation of the bicycle lanes in conformance with MUTCD
- Necessary or required signage along the lanes may be difficult around the square area (concrete).
- Should layout or design be done by an engineer that specializes in this field?
- Future maintenance expense (this should be minimal painting and sign replacement).

Administrator Slauch noted that staff was concerned about the width of some of the streets and the fact that having a solid white line would mean that motorists that cross over it would be a traffic violation. If staff were to paint a bicycle on the street without the designation of the bicycle lane it would give motorists a visual reminder that bicycles are sharing the road. Council Member Becker was not in favor of the solid white line. Council Member Wicoff stated that there are too many unanswered questions and would like to table until next meeting when further information could be received.

B. EMS Committee Update – At the March 11th council meeting Council Members Joel Wicoff and Scott Stewart were appointed to represent the city in meetings with the Allen County Commission. This committee was appointed in an effort to discuss and possibly come up with a solution to the EMS Service for both governing bodies to consider. The first meeting of this committee was held at the courthouse this past Monday evening. Council Members Wicoff and Stewart noted that the committee was making progress noting that county and city ambulance personnel are working on a plan that would be acceptable

for both parties. Council Members would like to postpone the April 1st joint city /county meeting until further work could be done by those involved.

COUNCIL & ADMINISTRATOR REPORTS

A. Mayor Shirley –

- Dr. Walter and Stone are closing their office due to Dr. Walter's retirement as of May 1st.

B. Council Member Stewart –

- None

C. Council Member Ford –

- Friday is See Hear, Iola.
- On the website for the City of Marquette they are offering free building lots and wondered if Iola could look into offering the same thing especially lots where structures have been torn down.
- Inquired about the cemetery being plowed on Sunday.

D. Council Member Wicoff –

- None

E. Council Member Franklin –

- Thanked Council Members Wicoff and Stewart for serving on the ambulance committee.

F. Council Member Kilby –

- None

G. Council Member Becker –

- None

H. Council Member Toland –

- Absent

I. Council Member French –

- Absent

A. Administrator Slauch –

- Presented the budget calendar to the council noting that daytime meetings with staff will be changed to a regular council meeting.
- City Clerk Hutton gave an overview of the timeline of the upcoming election.
- Presented a snow removal information sheet.

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- Shonda Jefferis gave an update on the annexation noting that the Planning Commission supports the effort. Cost analysis is the next step for the process. Council Member Kilby inquired if the city would be responsible for Oregon Road due to the annexation. Dan Leslie, Street Superintendent noted that this road would be included in the annexation.
- Still have vacancies on the Planning Commission, Zoning Board and the Tree Board.

A Motion was made by Council Member Stewart to allow an incentive to the developer Pointe Royale Development, Mr. Tom Carlson, to build the homes in the Cedarbrook Second Addition and pay for the 29 lots at the end of the 15-year program rather than up front. Motion seconded by Council Member Ford. Voting in favor of the motion were Council Members Ford, Kilby, Stewart, Wicoff and Becker. Voting against the motion was Council Member Franklin. Motion passed by majority vote.

DATE / TIME OF NEXT MEETING

City Council Meeting 6:00 p.m. Monday, April 8th, 2013

City Council Meeting 6:00 p.m. Monday, April 22nd, 2013

ADJOURNMENT

7:22 p.m. Motion made by Council Member Stewart and seconded by Council Member Kilby to adjourn the meeting. As the vote was unanimous, the meeting was declared adjourned.

Approved by the City Council of the City of Iola, Kansas this 8th day of April 2013.

Mayor, William A. Shirley

City Clerk, Roxanne Hutton