

A regular meeting of the City Council of the City of Iola was held on May 29, 2012, at 6:00 p.m., at the Riverside Park Community Building, 510 Park Avenue, Iola, Kansas.

CALL MEETING TO ORDER

Mayor Shirley called the meeting to order at 6:00 p.m.

ROLL CALL

Mayor Shirley, Council Members Becker, Kilby, Rowe, Stewart, Callahan, French and Franklin were present. Also present were Administrator Slaugh, Attorney Apt and City Clerk Hutton. Council Member Wicoff was absent due to being out of town.

REVIEW & APPROVAL OF AGENDA

A motion was made by Council Member Franklin to approve the agenda as presented. Motion seconded by Council Member Kilby. The vote was seven ayes. Motion carried.

PUBLIC COMMENTS

- Donna Houser – encouraged the council members to attend the next See, Hear Iola meeting. This is a positive meeting; attendees are leaving with a good feeling about Iola.
- Sharon Boan – commended Roger Carswell and the library staff for having such good services at our local library.

CONSENT AGENDA

A. Minutes Approval – May 14,2012

B. Appropriations Approval – 2012-10

C. Personnel Actions –

- Mitch Phillips – Gas, Water, Sewer – Annual Evaluation
- Jacob Lawrence – Recreation Department – Resignation
- Corey Isbell – Fire Department – Annual Evaluation

A motion was made by Council Member Stewart and seconded by Council Member Becker to approve the consent agenda as presented. All in favor. Motion carried.

NEW BUSINESS

A. Patrol Vehicle Purchase – Jared Warner - Police Chief Warner presented the three bids received on the two vehicles he is interested in. He would like to purchase the 2013 Ford Utility AWD Police Interceptor due to the fact that the new sedans have very little cargo room in them. The bids received for the sedan were from Twin Motors Ford \$24,600, Merle Kelly Ford \$29,555, Shawnee Mission Ford \$23,443. The bids received for the Utility AWD were Twin Motors Ford \$26,600, Merle Kelly Ford \$30,925, Shawnee Mission Ford \$25,385. Motion made by

Council Member French to purchase the Utility AWD from Twin Motors Ford at a cost of \$26,600 noting the \$1,300 difference to buy from the local vendor was small enough to avoid the traveling back and forth to Kansas City. Motion seconded by Council Member Callahan. All in favor. Motion carried. Council Member Rowe asked for a copy of the fax that was sent to the vendors requesting a bid on the vehicles.

B. CDBG Housing Grant - RFP – Enclosed in the packet for review and approval of the mayor’s signature are documents regarding 306 S Third which is a grantee of the community development block grant for housing rehabilitation. Motion made by Council Member Franklin to approve Mayor Shirley signing the documents to approve the closeout of the property at 306 S Third and to draw down the funds from the State. Motion seconded by Council Member Stewart. All in favor. Motion carried.

C. Purchasing Policy – Discussions- In accordance with the purchasing policy approved by the city council on March 26, 2012 city council approval is required for sole source items and other miscellaneous items. Administrator Slaugh noted that the water plant chemicals were bid out a few years ago and bulk tanks were installed by the chemical vendors, therefore to bid it out yearly the bid would have to include installation of new tanks and the removal of the old tanks.

- Council Member Rowe noted that approving the requests would be undoing everything that this council wants to start doing. If the chemicals are bid out for the water plant chances are the ones that have the bulk tanks installed will be the lowest bid.
- Council Member Stewart stated that the purchasing policy is micromanagement. In the long run it will incur more man-hours and end up costing the city more in the long run. During the time he worked in the stores department for the city bids were taken on all of the major purchases, documentation is available for anyone to view.
- Council Member Callahan stated that he respects the vote of the council and feels that a purchasing policy is needed for the city. The policy allows the city to slant toward the local vendors, however we need to obtain bids to assure we are getting the best deal. The purpose of the policy is to assure that we do what is best with the taxpayer’s money.
- Council Member Rowe stated that he understands how Wartsila would be a sole source provider, however tires and t-shirts can be purchased anywhere.
- Council Member French stated that the policy caused employees to research other companies instead of going with the same provider.
- Council Member Becker made a motion to accept Administrator Slaugh’s recommendations to list the enclosed as sole source providers. Motion seconded by Council Member Stewart.
- Council Member Kilby noted that the committee’s idea of sole source provider would be one that is the only provider of that product. Need to see if what we are paying for the services is indeed what we should be paying for the service.

- Council Member Rowe stated that the policy goes into affect June 1, 2012 issues will come to light after we get into the policy. If items are more burdensome will have to tweak and modify it at that time.
- Council Member Stewart stated that when the electric crew went with the cheaper transformer it blew up. Cheaper is not always the best thing. The people we have hired to run the city on a day-to-day basis have some knowledge on what is the best thing for the city. We need to trust them with their recommendations.
- Council Member Callahan stated that if during a bid process a department head determines that the lowest price is not necessarily the best quality, the department head needs to come to the council and state his reasons for not wanting to go with the lowest bid. The lowest bid does not always mean it is the best value.
- Council Member Becker stated that if a water plant or sewer treatment plant finds the correct chemicals that work for them then they need to stick with them, not just go with different chemicals because they are cheaper.
- Council Member Stewart asked if we purchase our police tires through the state contract? Administrator Slauch stated that J.D.'s Tire says they are giving us the state contract price.
- The vote was taken: Voting in favor of the motion were Council Members Stewart and Becker. Voting against the motion were Council Members Franklin, Kilby, Callahan, French and Rowe.

ROUNDTABLE

A. Fireworks Display – Request – Russell Beth was present to requesting city sponsorship of the annual Elks Fireworks Display. If the city sponsors the event the Elks will not have to have an ATF certified pyrotechnic specialist. The request is also for use of the city's sales tax exemption to purchase the fireworks. The Elks have insurance for the event, however the city's umbrella policy will also cover it. City Attorney Apt noted that the city has been affiliated with the event in the past. He did request that Mr. Beth get with Fire Chief Leapheart to obtain a permit. Council Member Rowe inquired as to why the city would want to sponsor the event when it could mean a cost for insurance? The city would be putting their neck on the line to save them the trouble of finding an ATF shooter. Council Member Callahan noted that if it doesn't cost the city too much it would be nice to promote the city. The Council wanted to table this item until the next meeting so more information could be obtained from the city's insurance agent.

B. Annexation Discussions – Public Comments were made concerning this topic:

- Jim Gilpin representing Iola Industries stated that if the city wants to see growth they would need to expand their borders. It is in the city's best

interest to increase utility hook ups. Need to have a long term master plan and annexation plan for future leaders.

- Ken Gilpin spoke in favor of the council investigating the possibility of annexation. He lives east of the city limits. He currently cannot participate in the government of the city. They are currently using city services and not paying taxes to support the infrastructure that provides those services to them.
- Donna Houser feels that the city is way behind time in annexation.
- David Toland lived outside the city limits for 3 ½ years. He was using the services and not paying taxes.
- Don Diebolt stated he owns property north of the country club. He would be in favor of the city annexing him in order to obtain utilities.
- Administrator Slaugh noted that based on the recommendation of the council city staff would pursue one area at a time with notices being sent to those property owners first. The Country Estates area would be the easiest annexation since we share a common boundary and already provide utilities. A plan would need to be drawn up on how the city would provide the utilities not currently being provided which the county will review.
- Council Member Rowe noted he would like to see what the cost over time would be in areas with the poor infrastructure. Will it cost more than it would help us?
- Council Member Stewart was in favor of annexation, however he wants us to be careful not to overextend our crews.
- Council Member Callahan would like staff to estimate cost on all areas; checking on hidden costs?
- Administrator Slaugh stated that staff would obtain property values from the county to determine possible revenue, determine how it would affect residents in the areas and determine the costs to city to upgrade the infrastructure.
- Council Member French made a motion to start the process for all three locations with staff doing a feasibility study and cost benefit analysis for annexing the locations. Motion seconded by Council Member Rowe. All in favor. Motion carried.

7:13 p.m. Mayor Shirley declared a five-minute break.

UNFINISHED BUSINESS-

A. Form of Government - Discussions - Administrator Slaugh would like to have a charter ordinance for councils approval at the first meeting in June.

- Council Member Rowe stated that the committee already proposed a draft ordinance.
- Council Member Callahan inquired about the authority of an administrator – manager position and whether it had to be dictated by the charter ordinance or could be addressed in the job description. Attorney Apt stated that the administrator/manager authority could be addressed within a job description.

Council Member Callahan stated that the committee met and invited the Mayor and City Administrator Slauch to the last meeting then a draft ordinance was sent to Attorney Apt to look at the legalities. The mayor then held public meetings. The public was given plenty of time to be a part of this ordinance. Council Member Callahan made a motion to proceed with the rough draft and have it ready at the next meeting for a vote. Motion seconded by Council Member French.

- Council Member Stewart noted that everyone he had visited with is in favor of two-year terms, not four-year terms.
- Council Member Becker stated that he is in favor of two year terms for everyone also.
- Council Member Rowe stated that there are good arguments for both ways. More people maybe willing to run with a two-year term, however it takes a long time to learn how the process works so a four-year term would be good for that.
- Council Member French stated she was in favor of the two-year stagger with the four-year term.
- Administrator Slauch noted that after the charter ordinance is passed citizens will have sixty days to petition.
- The vote was taken on the motion. Voting in favor of the motion were council members: Rowe, Callahan, Kilby, Stewart, French and Franklin. Voting against the motion was Council Member Becker. Motion passed by majority vote.

COUNCIL & ADMINISTRATOR REPORTS

A. Mayor Shirley –

- 763 people attended the opening day of the swimming pool.
- The American Legion Ceremony at the cemetery was very nice.
• Commended Wanda Lytle for her work.

B. Council Member Stewart –

- None

C. Council Member Callahan –

- Noted that after receiving the 2013 budget sheets he was pleased that he could take the budget sheets and match them up with the audit reports within 45 minutes. There is a slight difference in the general fund; will need to find out what this is.

D. Council Member Wicoff –absent

E. Council Member Franklin –

- Was unable to attend the See Hear Iola meeting and the American Legion Service because she had company from out of town.

F. Council Member Kilby – None

G. Council Member Becker – None.

H. Council Member Rowe – None

I. Council Member French –

- Wondered about switching the See, Hear Iola meeting to evenings. Donna Houser noted that the group felt this was the best time of day to hold the meeting right now they are looking at possibly holding one meeting at night. The meetings will be televised on Channel 6.
- The reason he ran for council was because the meetings were in the evenings.

J. Administrator Slauch –

- Auditors did on-site work and will present the formal audit by June 30th.
- Received a telephone call from a TV company about focusing on the City of Iola. At the end of the discussion discovered that appearance on the television show would cost \$19,000. Possibility of private investor paying the cost was brought up.
- Budget work session will be June 5th from 3-5 p.m.
- The reimbursement request from Tonya Shaugnessy was submitted to the cities insurance carrier.
- Regarding the question at the last council meeting concerning the recreation department purchase. It was the second half on a purchase of a piece of equipment for the ballfields. Luke Bycroft was informed not to purchase equipment over two years anymore.
- Presented the request from the employee task force for the employee picnic to be held on August 7th. Motion made by Council Member French to continue with the picnic again this year. Motion seconded by Council Member Franklin. All in favor. Motion carried.

EXECUTIVE SESSION – Attorney Client 7:46 p.m. K.S.A.75-4319

Motion was made by Council Member Stewart and seconded by Council Member French to recess into “Executive Session” for the purpose of conducting a meeting to discuss Attorney/ Client Matters. All in Favor. Motion carried. Present: Mayor Shirley, Council Members, Administrator Slauch and Attorney Apt. The open meeting to resume in the Commission Room at 8:06p.m.

DATE / TIME OF NEXT MEETING

City Council Meeting 6:00 p.m. Tuesday, June 5th, 2012
City Council Meeting 6:00 p.m. Monday, 25th, 2012

ADJOURNMENT

8:06 p.m. Motion made by Council Member Becker and was seconded by Council Member Stewart to adjourn the meeting. As the vote was unanimous, the meeting was declared adjourned.

Approved by the City Council of the City of Iola, Kansas this 5th day of June 2012.

Mayor, William A. Shirley

City Clerk, Roxanne Hutton



ITEM "B"
APPROPRIATION ORDINANCE