

**CITY OF IOLA**  
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**03/07/2011**

A regular meeting of the Board of Commissioners of the City of Iola was held on March 7, 2011 at 6:00 p.m., at the City of Iola Commission Room, 2 W Jackson, Iola, and Kansas.

**CALL MEETING TO ORDER**

Mayor Maness called the meeting to order at 6:00 p.m.

**ROLL CALL**

Mayor Maness, Commissioners Bill Shirley and Craig Abbott were present, with Mayor Maness presiding. Also present were City Administrator Judy Brigham, City Attorney Chuck Apt and City Clerk, Roxanne Hutton.

**PLEDGE OF ALLEGIANCE**

Mayor Maness led the group in reciting the Pledge of Allegiance.

**REVIEW & APPROVAL OF AGENDA**

A motion was made by Commissioner Shirley to approve the agenda adding under the consent agenda Library Board Appointment – Anthony Maness. Motion seconded by Commissioner Abbott. The vote was three ayes.

**CONSENT AGENDA**

- A. Minutes Approval** –February 22, 2011
- B. Appropriations Approval** – 2011-05
- C. Personnel Actions**
  - Jed Rice – Electric Distribution- 6 Month Evaluation
  - James Snavelly – Electric Distribution – 12 Month Evaluation
  - Trevor Shannon – Fire Department – Annual Evaluation
  - Jeremy Ellington – Fire Department – Annual Evaluation
  - Todd Rowe – Parks & Cemetery – Annual Evaluation
  - Jake Lawrence – Recreation – 6 Month Evaluation
  - Anthony Maness – Police Department – 12 Month Evaluation
- D. Library Board Appointment**
  - Anthony Maness

Commissioner Shirley made a motion to approve the consent agenda as presented. Motion seconded by Commissioner Abbott. The vote was two ayes. Mayor Maness abstained from the vote since his son Anthony Maness was part of the personnel actions and the library board appointment. The motion passed by a majority vote.

**EMPLOYEE RECOGNITION**

- A. New Employee Introduction** – Lisa Fox – Police Officer – Police Chief Jared Warner introduced officer Lisa Fox to the Commission.

## **PUBLIC COMMENTS**

- None

## **UNFINISHED BUSINESS**

- A. 2 East Jackson Building / City Council Room-** Responses had been received from current council/mayor candidates that the Park Community Building at the park would be a good location for the meetings. Mayor Maness made a motion to hold the April 18<sup>th</sup> Council Meeting at the Park Community Building. Motion seconded by Commissioner Shirley. The vote was three ayes. Don Becker did request microphones be used in that building so everyone can hear.

## **NEW BUSINESS**

- A. Special Use Permit – Allen Community College –** The Planning Commission is recommending the special use permit be approved with the addition of more off street parking. Commissioner Abbott made a motion to approve the Planning Commission's recommendation for a special use permit. Commissioner Shirley seconded the motion. The vote was three ayes.
- B. Library Project – Change Orders -** Mayor Maness made a motion to approve the change order striking 11.2 for extension of days per Attorney Apt's recommendation. Motion seconded by Commissioner Shirley. The vote was three ayes.
- C. Scott Street Drainage Project -** Assistant Administrator Schinstock received the spec book and the plans today. Mayor Maness made a motion to move forward with the bid process and call a special meeting if necessary to approve moving forward with the project. Commissioner Shirley seconded the motion. The vote was three ayes.
- D. City Administrator Job Search - Discussions -** City Attorney Apt had concerns about the duties for the position when a new Council is seated. The commission was in favor of moving ahead with advertising noting that the duties could change following the election.
- E. Allen County Animal Rescue Foundation – Request -** Art Chapman was present to ask the city for sanitation pick up once a week. Staff has noted that they can accommodate the service on their way to the landfill. Mayor Maness made a motion to approve the request pending further investigation and approval by Attorney Apt. Motion seconded by Commissioner Shirley. The vote was three ayes.

## **COMMISSION & ADMINISTRATOR REPORTS**

### **A. Commissioner Abbott –**

- None

### **B. Commissioner Shirley –**

- Inquired about the census results. Administrator Brigham noted the census for Iola was 5,704.

### **C. Mayor Maness –**

- Received notice from the Health Care Foundation that Gina Clouch had been appointed to the Governing Board of Directors, therefore he would need to make another appointment to the Community Advisory Board. Mayor Maness appointed MaryAnn Arnott. Staff will contact Mrs. Arnott.

### **D. City Administrator Brigham**

- Noted that on March 14<sup>th</sup> from 12-1 a luncheon will be held at Iola Pizza Hut.
- Noted that on March 15<sup>th</sup> at 5:00 p.m. the city will be hosting a dinner at the Park Community Building for Australian businessmen that are looking at the Haldex Plant.
- Noted that on March 10<sup>th</sup> Administrator Brigham will meet with Senator King and the Department of Corrections concerning the housing project.

**6:34 p.m. Mayor Maness declared a five-minute break.**

### **EXECUTIVE SESSION – Attorney Client 6:39 p.m. K.S.A.75-4319a (1)**

Motion was made by Mayor Maness and seconded by Commissioner Shirley to recess into “Executive Session” for the purpose of conducting a meeting to discuss Attorney / Client Matters. The vote was three ayes. Present: Commissioners, Attorney Apt, Administrator Brigham, and City Clerk Hutton. The open meeting to resume in the Commission Room at 6:44 p.m.

### **EXECUTIVE SESSION – Non-Elected Personnel 6:44 p.m. K.S.A.75-4319a (1)**

Motion was made by Mayor Maness and seconded by Commissioner Shirley to recess into “Executive Session” for the purpose of conducting a meeting to discuss Non-Elected Personnel Matters. The vote was three ayes. Present: Commissioners, Attorney Apt, Administrator Brigham, City Clerk Hutton, and Code Enforcement Officer, Jeff Bauer. The open meeting to resume in the Commission Room at 6:49 p.m.

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**EXECUTIVE SESSION – Land Acquisition 6:49 p.m. K.S.A.75-4319a (1)**

Motion was made by Mayor Maness and seconded by Commissioner Shirley to recess into “Executive Session” for the purpose of conducting a meeting to discuss Land Acquisition. The vote was three ayes. Present: Commissioners, Administrator Brigham, City Clerk Hutton, and Assistant Administrator Schinstock. The open meeting to resume in the Commission Room at 6:52 p.m.

Motion made by Mayor Maness to approve the Personnel Action for Zach French as Animal Control Officer. Motion seconded by Commissioner Shirley. The vote was three ayes.

**DATE / TIME OF NEXT MEETING**

City Commission Meeting 6:00 p.m. Monday, March 21<sup>st</sup>, 2011  
City Commission Meeting 6:00 p.m. Monday, April 4<sup>th</sup>, 2011

**ADJOURNMENT**

**6:53 p.m.** Motion made by Commissioner Abbott and was seconded by Commissioner Shirley to adjourn the meeting. The vote was three ayes. As the vote was unanimous, the meeting was declared adjourned.

Approved by the Board of Commissioners of the City of Iola, Kansas this 21<sup>st</sup> day of March 2011.

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Mayor, Bill Maness

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City Clerk, Roxanne Hutton