

CITY OF IOLA
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02/22/2011

A regular meeting of the Board of Commissioners of the City of Iola was held on February 22, 2011 at 6:00 p.m., at the City of Iola Commission Room, 2 W Jackson, Iola, and Kansas.

CALL MEETING TO ORDER

Mayor Maness called the meeting to order at 6:00 p.m.

ROLL CALL

Mayor Maness, Commissioners Bill Shirley and Craig Abbott were present, with Mayor Maness presiding. Also present were City Administrator Judy Brigham, and City Clerk, Roxanne Hutton. City Attorney Chuck Apt was absent from the meeting.

PLEDGE OF ALLEGIANCE

Mayor Maness led the group in reciting the Pledge of Allegiance.

REVIEW & APPROVAL OF AGENDA

A motion was made by Commissioner Shirley to approve the agenda-removing item A under New Business and adding City of Mildred Request and Radio Tower Contract under New Business. Motion seconded by Commissioner Abbott. The vote was three ayes.

CONSENT AGENDA

- A. Minutes Approval** –February 7, 2011
- B. Appropriations Approval** – 2011-04
- C. Personnel Actions**
 - Chi Wiggin – City Clerks Office – 12 Month Evaluation
 - Brandon Thomas – Water Production – 6 Month Evaluation
 - Curtis Ellis – Solid Waste- Resignation
 - Dustin Stone – Solid Waste – Promotion
 - Brian Crites – Code Services – New Hire

Mayor Maness made a motion to approve the consent agenda moving personnel actions to executive session. Motion seconded by Commissioner Abbott. The vote was three ayes.

PUBLIC COMMENTS

- None

UNFINISHED BUSINESS

- A. City Facilities Energy Rehab Project-** Two contracts were presented to the commissioners for review. One is the project, which includes the internet base programmable thermostats. The second contract was modified to eliminate the Internet base thermostats with a standard programmable thermostat. Motion made by Commissioner Abbott to approve the contract that did not include the Internet base thermostats. Mayor Maness seconded the motion. Mayor Maness and Commissioner Abbott voted in favor of the motion. Commissioner Shirley voted opposed to the motion. The motion passed by a majority vote.

NEW BUSINESS

- A. Library Project Discussions** – Roger Carswell presented change order #10 for \$4026.75 for approval. Mr. Carswell noted that of the \$25,000 contingency \$14,995 had been spent to date. Motion made by Mayor Maness to approve the change order. Motion seconded by Commissioner Shirley. The vote was three ayes. Administrator Brigham presented an extension of the CDBG grant for the project. This will not extend the contractors contract only extend the grant to prevent a future grant from being jeopardized. Motion made by Commissioner Shirley to approve the grant extension. Motion seconded by Mayor Maness. The vote was three ayes.
- B. Elm Creek Community Garden – Request** Val and Carolyn McLean is requesting the final frost-free water hydrant at the garden. City Staff is proposing the project will cost \$292.06. Mayor Maness approved the installation. Motion seconded by Commissioner Shirley. The vote was three ayes.
- C. KMEA Board of Directors – Appointments** Commissioners requested this item be tabled until after the election in April.
- D. 2 East Jackson Building -** Staff proposed changing the layout of the building to house commission meetings and court. Commissioners voiced some concerns about spending money to accommodate the building when there are city buildings that could be used. Mayor Maness suggested tabling this item until the next meeting in order to obtain public input.

E. Radio Tower Contract with Allen County - This contract would allow City of Iola to place towers on the 911 Dispatch center. Motion made by Commissioner Abbott to approve the contract. Motion seconded by Commissioner Shirley. The vote was three ayes.

F. Mildred Request – The City of Mildred is requesting one of the sirens that the city removed to install the new sirens. Commissioner Abbott made a motion to approve the sale of the tower to the City of Mildred at a cost of \$1.00 with the blessing of Attorney Apt. Motion seconded by Commissioner Shirley. The vote was three ayes.

COMMISSION & ADMINISTRATOR REPORTS

A. Commissioner Abbott –

- Requested Administrator Brigham remind department heads to buy local.
- Inquired about the status of the Flood Administrator contacting the citizen. Instructed Code Enforcement Officer, Jeff Bauer to contact Mickey and let him know that at the next meeting will recommend further action.
- Inquired about the status of the E-Tickets. Chief Warner stated that it had not been quite a year since the presentation was made to the commission and it has taken this long to assure that the program is compatible with current programs in the department.

B. Commissioner Shirley –

- Inquired about signs at city entrances. Administrator Brigham noted that the commission was not in favor of spending the money that was bid by local companies and instead park crew had made repairs on current signs. Commissioner Shirley would like for staff to get with the American Legion concerning the sign East of town where the Legion wants to install a garrison flag.

C. Mayor Maness –

- Inquired about the status of Scott Street drainage. Assistant Administrator Schinstock stated that bids could be let out the first of March. Mayor Maness stated he did not want to pass this item or the flood of 2007 off onto the new council.
- Would like to proceed with the process of advertising for a new administrator. The commission would like to get started on the process.

D. City Administrator Brigham

- Her and Commissioner Shirley attended a meeting in Topeka yesterday to meet with Senator King concerning the housing project.
- Corey, Jeff Bauer and Commissioner Shirley will go to Topeka tomorrow to meet with Kansas Housing Resource Corporation.
- Thursday Judy will meet with Senators, Secretaries and new administration to hopefully get the project back on track.
- A Candidate orientation has been scheduled for March 1st with a tour of city facilities and then a brief overview with department heads, the mayor and Iola Industries.

EXECUTIVE SESSION – Non-Elected Personnel 6:39 p.m. K.S.A.75-4319a (1)

Motion was made by Mayor Maness and seconded by Commissioner Shirley to recess into “Executive Session” for the purpose of conducting a meeting to discuss Non-Elected Personnel Matters. The vote was three ayes. Present: Commissioners, Administrator Brigham, City Clerk Hutton, and Police Chief Warner. The open meeting to resume in the Commission Room at 6:44 p.m.

EXECUTIVE SESSION – Non-Elected Personnel 6:44 p.m. K.S.A.75-4319a (1)

Motion was made by Mayor Maness and seconded by Commissioner Shirley to recess into “Executive Session” for the purpose of conducting a meeting to discuss Non-Elected Personnel Matters. The vote was three ayes. Present: Commissioners, Administrator Brigham, City Clerk Hutton, and Code Enforcement Officer, Jeff Bauer. The open meeting to resume in the Commission Room at 6:49 p.m.

EXECUTIVE SESSION – Non-Elected Personnel 6:50 p.m. K.S.A.75-4319a (1)

Motion was made by Mayor Maness and seconded by Commissioner Shirley to recess into “Executive Session” for the purpose of conducting a meeting to discuss Non-Elected Personnel Matters. The vote was three ayes. Present: Commissioners, Administrator Brigham, City Clerk Hutton, and Police Chief Warner. The open meeting to resume in the Commission Room at 6:55 p.m.

EXECUTIVE SESSION – Land Acquisition 6:56 p.m. K.S.A.75-4319a (1)

Motion was made by Mayor Maness and seconded by Commissioner Shirley to recess into “Executive Session” for the purpose of conducting a meeting to discuss Land Acquisition. The vote was three ayes. Present: Commissioners, Administrator Brigham, City Clerk Hutton, and Assistant Administrator Schinstock. The open meeting to resume in the Commission Room at 6:59 p.m.

Motion made by Mayor Maness to approve the Personnel Actions presented within the Consent Agenda minus the animal control position. Motion seconded by Commissioner Shirley. The vote was three ayes.

DATE / TIME OF NEXT MEETING

City Commission Meeting 6:00 p.m. Monday, March 7th, 2011
City Commission Meeting 6:00 p.m. Monday, March 21st, 2011

ADJOURNMENT

7:02 p.m. Motion made by Commissioner Abbott and was seconded by Commissioner Shirley to adjourn the meeting. The vote was three ayes. As the vote was unanimous, the meeting was declared adjourned.

Approved by the Board of Commissioners of the City of Iola, Kansas this 7th day of March 2011.

Mayor, Bill Maness

City Clerk, Roxanne Hutton