

A regular meeting of the City Council of the City of Iola was held on August 8, 2011 at 6:00 p.m., at the Riverside Park Community Building, 600 S State, Iola, and Kansas.

### **CALL MEETING TO ORDER**

Interim Council Member President Kilby called the meeting to order at 6:00 p.m.

### **ROLL CALL**

Council Members Becker, Kilby, Rowe, Stewart, Callahan, French and Franklin were present. Also present was Administrator Slaugh, Attorney Apt and City Clerk Hutton. Absent were Mayor Shirley and Council Member Wicoff.

### **REVIEW & APPROVAL OF AGENDA**

A motion was made by Council Member Becker to approve the agenda as presented. Motion seconded by Council Member Stewart. The vote was seven ayes.

### **PUBLIC COMMENTS**

- Sharon Boan commended the city for providing electricity continuously during the heat of the past month.
- Council Member Kilby noted that the fairboard had visited with Mayor Shirley and were appreciative of all the City of Iola had done for the 2011 fair.
- Lloyd Weeks inquired about the zoning for the latest site proposed for the Allen County Hospital. Assistant Administrator Schinstock stated that the zoning for the location is R2 and would need to be rezoned. Mr. Weeks also inquired about the delivery trucks on Kentucky Street since there is currently a posting of no trucks allowed on that street. Assistant Administrator Schinstock stated that delivery trucks would have to come down Kentucky from Oregon Road.
- Council Member Kilby informed that council that Mary LaCrone is notifying the city that the Iola Alzheimer's Support Group will be using the south half of the square for the walk and is requesting that the city allow a boot drive at the corner of Washington and Madison near September 21<sup>st</sup>. Council Member Franklin made a motion to approve the request with the condition that the group consults with Police Chief Warner regarding safety equipment and waivers for the boot block prior to the event. Motion seconded by Council Member French. All in favor. Motion carried.
- Don Hillbrant expressed his concerns about spending money on the rail trail and a dog park at the same time raising water rates.

## **CONSENT AGENDA**

**A. Minutes Approval** – July 25, 2011

**B. Appropriations Approval** – 2011-15

**C. Personnel Actions** –

- Charles Sellman – Wastewater Treatment – Annual Evaluation
- Ron Knavel – Gas, Water & Wastewater – Annual Evaluation
- Bo Becker – Gas, Water & Wastewater – Annual Evaluation
- Tammy Womelsdorf – City Clerk’s Office – 12 Month Evaluation
- Angela Huff – City Clerk’s Office – Annual Evaluation

Motion made by Council Member Franklin to approve the Consent Agenda. Motion seconded by Council Member Becker. All in favor. Motion carried.

## **ROUNDTABLE**

**A. Wastewater Collection Project** – Administrator Slaugh gave a brief overview of the major project. Wants the council to ask questions that he can take back to staff and bring back more information prior to asking the council to vote on an item. Gas, Water & Wastewater Superintendent Mitch Phillips informed the council that this project was started in 2005 has done all he can do with his staff in house and with the financial resources available the work needs to be done to replace as much of the aging infrastructure as possible. Administrator Slaugh noted that the funding would come from two EPA grants, which would cover 45%. The city could apply for an extension to the current KDHE loan and a CDBG to cover the balance. The council was in a general consensus that the project needs to be done. Administrator Slaugh will check into the funding and report back to the council.

**B. Kansas Power Pool - Proposal** – The proposal has two parts the first one being replacement of the catalytic converters which is federally mandated by May 2013. The second part of the proposal is a purchase a 7 % share of the Dogwood Energy Facility. Requirements of the proposal is that the city sign on for a minimum 20 year contract with a possibility of up to 40 years depending on the payoff of the Dogwood energy. Power Plant Superintendent Mike Phillips stated that he is not in favor of the proposal due to the fact that it is a long term commitment and the fact that the pool does not allow the city to peak shave to lower the demand cost. Administrator Slaugh noted that the city has the option to look into an agreement with KP&L or Westar. The council was in general consensus to have Administrator Slaugh work with Mike Phillips and the city’s energy consultant Scott Shreve to come up with some options and report back to the council.

**C. Purchasing Policy** – Administrator Slaugh gave an overview of the current policy that department heads use when purchasing items. He would like to see a policy that gives department heads a spending limit and then the administrator a higher limit for approval and all expenditures above that would go back to the council for approval. Some items to be noted include:

- Current contract labor what it is and why is it necessary?
- Consider service of a piece of equipment prior to purchase. Does the service out way the cost difference.

**D. 2012 Budget – Review** - Administrator Slaugh reviewed a worksheet given to the council of changes in the budget worksheets. The process needs to be changed and if at all possible obtaining the audit prior to the budget process to get more accurate numbers. Administrator Slaugh noted that the audit would be presented at the August 22<sup>nd</sup> meeting. The council would like to have Recreation Coordinator, Luke Bycroft at the next meeting to discuss the recreation fitness coordinator position.

## **NEW BUSINESS**

**A. Rail Trail Project Agreement**–Assistant Administrator Schinstock noted that this is the next step in the project. This is an 80/20 grant with the State of Kansas. Assistant Administrator Schinstock also asked the council what they wanted to do about the property the city purchased from McFadden. The city took possession of the property August 1<sup>st</sup> does the council want city crews to clean off the property? Council Member Rowe made a motion to cleanup and level off the property and spend the \$200-300 on gravel to allow delivery trucks behind Iola Auto Parts. Council Member Stewart seconded the motion. All in favor. Motion carried. Standard agreements prepared by KDOT were presented for approval. Council Member Callahan made a motion to approve Interim Council President Kilby to sign the agreements. Motion seconded by Council Member Stewart. All in favor. Motion carried.

## **COUNCIL & ADMINISTRATOR REPORTS**

**A. Mayor Shirley** – Absent

**B. Council Member Stewart** – None

**C. Council Member Callahan** – Stated that he was disappointed in the council voting to have the budget hearing on August 22<sup>nd</sup> while he was absent.

**D. Council Member Wicoff** – Absent

**E. Council Member Franklin** – Too many employees in the recreation department.

**F. Council Member Kilby** – None

**G. Council Member Becker** – None

**H. Council Member Rowe** – None

**I. Council Member French** – None

**J. Administrator Slauch** –

- Employee picnic tomorrow evening. Prizes are given out each year and part of those prizes is 5 single days of vacation to employees whose names are drawn from those in attendance. Council Member Stewart made a motion to approve the vacation day prizes. Motion seconded by Council Member Becker. Discussion followed with concerns of providing the days off and how much it will cost the city. Council members were told that this is the only event the city has during the year no Christmas gifts are given to the employees. Following discussion a vote was taken. All voted in favor. Motion carried.
- Swimming Pool will close on August 14<sup>th</sup>. Discussion followed about the possibility of keeping the pool open later. Finding lifeguards that do not leave for college or have other commitments after school is the main obstacle in keeping the pool open later.
- The governor is pulling funding for the energy audits that are being done as part of the Take Charge Challenge. The committee was wondering if the city could step in and finish the program giving loans to the individuals that qualify. The loan payments are attached to the property and would be paid back through the individual utility bill payments. Becky Nilges who is the city representative for the Take Charge Challenge noted that this would give the city an edge for the contest and would be a good opportunity for the city to help out individuals willing to go the extra mile in order to save energy.

Council Member Rowe noted that council members Kilby, Rowe and French attended the a meeting with the designated members from the hospital committee. The hospital committee wanted to know if the council as a whole was more in favor of the North Kentucky site or the Oregon Road site. All except Council Member Franklin stated that they were more in favor of the Kentucky site and supported the decision of their fellow council members that are part of the committee.

City Clerk Hutton noted that committees appointed by the Mayor must follow open meetings regulations by giving notice of all meetings held by the majority of the appointed committee. For example if there are three council members appointed to a committee two of them can not meet and discuss the business of the committee unless proper notice has been given to all who have requested notice of an open meeting. Please notify City Clerk Hutton if your committee will be meeting so proper notice can be given to those that have requested notice and minutes must be taken at these meetings and turned into the city clerk.

**DATE / TIME OF NEXT MEETING**

City Council Meeting 6:00 p.m. Monday, August 22<sup>nd</sup>, 2011

City Council Meeting 6:00 p.m. Monday, September 12<sup>th</sup>, 2011

**ADJOURNMENT**

**8:57 p.m.** Motion made by Council Member Franklin and was seconded by Council Member Stewart to adjourn the meeting. The vote was seven ayes. As the vote was unanimous, the meeting was declared adjourned.

Approved by the City Council of the City of Iola, Kansas this 22<sup>nd</sup> day of August 2011.

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Mayor, William A. Shirley

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City Clerk, Roxanne Hutton