

CITY OF IOLA
2010-27 PAGE 1
11/23/2010

A regular meeting of the Board of Commissioners of the City of Iola was held on November 23, 2010 at 1:00 p.m., at the City of Iola Commission Room, 2 W Jackson, Iola, and Kansas.

CALL MEETING TO ORDER

Mayor Maness called the meeting to order at 1:00 p.m.

ROLL CALL

Mayor Maness, and Commissioners Bill Shirley were present, with Mayor Maness presiding. Also present were City Administrator Judy Brigham, City Clerk Roxanne Hutton, and City Attorney Chuck Apt.

PLEDGE OF ALLEGIANCE

Mayor Maness led the group in reciting the Pledge of Allegiance.

Mayor Maness made a motion to adjourn the meeting until 6:30 p.m. Motion failed for lack of a second. Mayor Maness wanted to increase attendance for possible candidates.

Mayor Maness made a motion to amend the ordinance to have meetings at 6:00 p.m. beginning December 14th. Commissioner Shirley seconded the motion. The vote was two ayes.

REVIEW & APPROVAL OF AGENDA

A motion was made by Commissioner Shirley to approve the agenda. Motion seconded by Mayor Maness. The vote was two ayes.

CONSENT AGENDA

- A. Minutes Approval** –November 9, 2010
- B. Appropriations Approval** – 2010-22
- C. Personnel Actions**
 - Josh Gumfory – Gas, Water & Wastewater – 6 Month Evaluation
 - Lyndon Kern – Water Production – 6 Month Evaluation
 - Roxanne Hutton – Clerks Office – Annual Evaluation
 - Mike Phillips – Electric Generation – 12 Month Evaluation
 - Luke Bycroft – Recreation – Annual Evaluation

Commissioner Shirley made a motion to approve the consent agenda as presented. Motion seconded by Mayor Maness. The vote was two ayes.

PUBLIC COMMENTS

- Ray Shannon inquired about vehicles stopping at crosswalks. Chief Jared Warner informed Mr. Shannon that this is listed in the Standard Traffic Ordinance.
- Ray Shannon handed out a map of the proposed dog park and started addressing issues of safety in this area. Administrator Brigham informed Mr. Shannon that staff had looked at an alternate site for the dog park. Once the Elm Street Water tower is removed the fenced in area would be ideal for the start up of a dog park. Mr. Shirley and Mr. Shannon will go look at the area following the meeting.
- Paul Zirjacks inquired about Washington and Madison traffic cutting across the other lane. Wondered if it would be possible to paint dotted lines on the street to direct cars turning into the other lane. Chief Warner will get with Dan Leslie and look into the matter.

NEW BUSINESS

- A. Fitness Coordinator / Safe base** – Angela Henry from Safe base and Luke Bycroft, Recreation Coordinator was present to discuss the fitness coordinator position. The program is working great for the city and for safe base. The next timeframe for applying for next years grant is approaching. The commission was in agreement that staff draws up a letter of intent for the December 14th meeting.
- B. Snow Removal Policy – Dan Leslie** - Dan Leslie was present to discuss the current snow removal policy as a yearly reminder of the policy. Mayor Maness inquired about the low dips on Broadway causing freeze/thaw issues. No changes were made to the current policy.
- C. Nine Member Council / Meeting Times** - Possible changes in day of the meetings was discussed. Mayor Maness requested that a league attorney be present at the next meeting.
- D. 410 N Jefferson - Resolution** - Code Enforcement Officer, Jeff Bauer presented the property for a public hearing for January 11, 2011.
- E. 417 S Cottonwood** - Code Enforcement Officer, Jeff Bauer presented the property for a public hearing for January 11, 2011.
- F. 517 S Jefferson** - Code Enforcement Officer, Jeff Bauer presented the property for a public hearing for January 11, 2011.
- G. 511 N Chestnut** - Code Enforcement Officer, Jeff Bauer presented the property for a public hearing for January 11, 2011.

CITY OF IOLA
2010-27 PAGE 3
11/23/2010

Motion was made by Commissioner Shirley to set hearings for all of the above properties on January 11, 2011 changing the time from 1:00 p.m. to 6:00 p.m. Mayor Maness seconded the motion. The vote was two ayes.

- H. East Street Drainage Project** – This project will be a joint venture with the landowner. The cost of the project will come from the Capital Improvement Fund. Mayor Maness made a motion to approve a survey of the property at a cost not to exceed \$1,000.00 and for staff to negotiate with landowner and to move ahead with the project. Motion seconded by Commissioner Shirley. The vote was two ayes.
- I. Hospital Project – Ordinance** – This agenda item will be moved to executive session during attorney/client.
- J. Cedarbrook Sanitary Sewer Project** – Mayor Maness made a motion to award the bid to the contractor with the lowest bid. Commissioner Shirley seconded the motion. The vote was two ayes.
- K. EMS Billing Software** - Mayor Maness made a motion to approve the contract with attorney recommendations. Motion seconded by Commissioner Shirley. The vote was two ayes.

2:28 p.m. Mayor Maness declared a five-minute break.

UNFINISHED BUSINESS

- A. Animal Control Discussions** – Chief Warner compared 2009 with the same time period in 2010 statistically the numbers were about the same. The two areas that are lacking without a full-time animal control officer are pen checks and follow up between shifts. Mayor Maness stated that he had received more calls of animals running at large. Mayor Maness requested that this item be tabled until the next meeting with the media to encourage public attendance and opinion.
- B. Recreational Fishing Park** – Two of the county commissioners have voiced support of the fishing park and willing to help with the project. Berkley's staff has been clearing out the area. Commissioners commended staff on a job well done.

COMMISSION & ADMINISTRATOR REPORTS

A. Commissioner Abbott –

- Absent

B. Commissioner Shirley –

- Nothing to report.

C. Mayor Maness –

- Reported that he spoke at the Resource for Independent Living meeting. The group had some concerns that they would like the city to address. Mayor would like staff to look over the concerns and determine which ones could be addressed. Requested Chief Warner and Administrator Brigham to attend the next meeting for the Resource for Independent Living.

D. City Administrator Brigham

- Reminded Commissioners that holidays for city staff are Thursday and Friday, November 25th and 26th.
- Will be attending the Southeast Kansas Regional Planning Commission meeting on Thursday, December 2nd. Mayor Maness and Commissioner Shirley both stated they would like to attend.

EXECUTIVE SESSION – Attorney Client Matters 2:43 p.m. K.S.A.75-4319a (1)

Motion was made by Mayor Maness and seconded by Commissioner Shirley to recess into “Executive Session” for the purpose of conducting a meeting to discuss Attorney/Client matters. The vote was two ayes. Present: Commissioners, Administrator Brigham and Attorney Apt. The open meeting to resume in the Commission Room at 2:53 p.m.

EXECUTIVE SESSION – Attorney Client Matters 2:53 p.m. K.S.A.75-4319a (1)

Motion was made by Mayor Maness and seconded by Commissioner Shirley to recess into “Executive Session” for the purpose of conducting a meeting to discuss Attorney/Client matters. The vote was two ayes. Present: Commissioners, Administrator Brigham and Attorney Apt. The open meeting to resume in the Commission Room at 2:58 p.m.

EXECUTIVE SESSION – Land Acquisition 2:59 p.m. K.S.A.75-4319a (1)

Motion was made by Mayor Maness and seconded by Commissioner Shirley to recess into “Executive Session” for the purpose of conducting a meeting to discuss Land Acquisition. The vote was two ayes. Present: Commissioners, Administrator Brigham, Assistant Administrator Schinstock and Attorney Apt. The open meeting to resume in the Commission Room at 3:09 p.m.

**CITY OF IOLA
2010-27 PAGE 5
11/23/2010**

EXECUTIVE SESSION – Non-Elected Personnel 3:09 p.m. K.S.A.75-4319a (1)

Motion was made by Mayor Maness and seconded by Commissioner Shirley to recess into “Executive Session” for the purpose of conducting a meeting to discuss Non-elected Personnel. The vote was two ayes. Present: Commissioners and Attorney Apt. The open meeting to resume in the Commission Room at 3:19 p.m.

EXECUTIVE SESSION – Non-Elected Personnel 3:19 p.m. K.S.A.75-4319a (1)

Motion was made by Mayor Maness and seconded by Commissioner Shirley to recess into “Executive Session” for the purpose of conducting a meeting to discuss Non-elected Personnel. The vote was two ayes. Present: Commissioners and Attorney Apt. The open meeting to resume in the Commission Room at 3:29 p.m.

DATE / TIME OF NEXT MEETING

City Commission Meeting 1:00 p.m. Tuesday, December 14th, 2010
City Commission Meeting 1:00 p.m. Tuesday, December 28th, 2010

ADJOURNMENT

3:29 p.m. Motion made by Commissioner Shirley and was seconded by Mayor Maness to adjourn the meeting at 3:29 p.m. The vote was two ayes. As the vote was unanimous, the meeting was declared adjourned.

Approved by the Board of Commissioners of the City of Iola, Kansas this 14th
day of December 2010.

Mayor, Bill Maness

City Clerk, Roxanne Hutton