

CITY OF IOLA
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A regular meeting of the Board of Commissioners of the City of Iola was held on June 22, 2010 at 1:00 p.m., at the City of Iola Commission Room, 2 W Jackson, Iola, and Kansas.

CALL MEETING TO ORDER

Mayor Maness called the meeting to order at 1:00 p.m.

ROLL CALL

Mayor Maness, Commissioner Bill Shirley and Commissioner Craig Abbott were present, with Mayor Maness presiding. Also present were City Administrator Judy Brigham, City Clerk Roxanne Hutton, and City Attorney Chuck Apt.

PLEDGE OF ALLEGIANCE

Mayor Maness led the group in reciting the Pledge of Allegiance.

REVIEW & APPROVAL OF AGENDA

A motion was made by Commissioner Shirley to approve the agenda moving item B under unfinished business prior to item A under new business. Commissioner Abbott seconded the motion. The vote was three ayes.

CONSENT AGENDA

- A. Minutes Approval** –June 8th & June 16th, 2010
- B. Appropriations Approval** – 2010-12
- C. Personnel Actions**
 - Trent Rhodes – Parks & Cemetery – Annual Evaluation
 - Jacob French – Fire Department – Annual Evaluation
 - Justin Turner – Fire Department – Annual Evaluation
 - Ryan Sell – Fire Department – Annual Evaluation

Commissioner Shirley made a motion to approve the consent agenda as presented. Motion seconded by Commissioner Abbott. The vote was three ayes.

PUBLIC COMMENTS

- Police Chief Jared Warner wanted to invite the commissioners to the joint Police/Fire Open house this evening at the fire station from 5:00 p.m.- 7:00 p.m.
- Police Chief Jared Warner reminded the commissioners that the HOFNOD is this Saturday at Abbott's Pond. The public is invited to this event/
- Ron Conaway approached the commissioners about a location for a public shooting range. He briefed them on the one located in Garnett. The commissioners asked Mr. Conaway to bring back a proposal on a safe location and costs associated with it.
- Red Garner asked if it was legal to shoot a high-powered rifle outside the city limits. Chief Warner told him that it was. He was just concerned because it was so close to his home.

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EXECUTIVE SESSION – Attorney / Client 1:20 p.m. K.S.A.75-4319a (1)

Motion was made by Mayor Maness and seconded by Commissioner Shirley to recess into “Executive Session” for the purpose of conducting a meeting to discuss attorney / client matters. The vote was three ayes. Present: Commissioners, Attorney Apt, Administrator Brigham, City Clerk Hutton and Code Enforcement Officer, Jeff Bauer. The open meeting to resume in the Commission Room at 1:25 p.m.

NEW BUSINESS

- A. 319 W Garfield – Public Hearing** – City Attorney Apt requested that their be a continuance of this public hearing to July 13th due to the fact that the owner of the property had to go to St. Louis, Missouri for an emergency. Commissioner Shirley made a motion to allow this one time only continuance for the public hearing with Attorney Apt notifying the owner of the property that this will be the only continuance he will receive. Motion seconded by Commissioner Abbott. The vote was three ayes.

- B. Efficiency Kansas Loan Program -** Nickie Lee, Efficiency Kansas Team Leader presented to the Commission an overview of the program. Following her presentation Daniel Kirksey and Brad Snyder from EMG presented their part in the program. A motion was made by Mayor Maness to sign the Memorandum of Agreement with the State of Kansas to initiate the program for the City of Iola utility customers. Motion seconded by Commissioner Shirley. The vote was three ayes.

- C. Smoke Free Workplace - Resolution** – The Resolution for a Smoke Free Workplace was presented to the commissioners for approval. Motion made by Mayor Maness to approve the resolution. Motion seconded by Commissioner Shirley. The vote was Mayor Maness and Commissioner Shirley voting in favor. Commissioner Abbott voted against. Motion passed by majority vote.

- D. Water & Wastewater Improvement Project – Contract** – The other contractor bid was only for nine manholes and they were planning on subcontracting with Ace Pipe Line, therefore the contract from Ace Pipe Line at a total cost of \$73,724.00 was presented for acceptance from the Commission. In addition an amendment to the contract from PEC was presented for approval. A motion was made by Commissioner Shirley to approve both the PEC amendment to the contract and the contract from Ace Pipe Line. Motion seconded by Commissioner Abbott. The vote was three ayes.

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E. 2011 Budget Meetings – Discussions – Following discussions a date was set for July 7th at 1:00 p.m. for department heads to go over the 2011 budget.

Roger Carswell presented a contract from B&R Insulation, Inc. in the amount of \$6,360.00 for the removal of the asbestos tile. The commissioners questioned Code Enforcement Officer, Jeff Bauer about other companies that could bid on the project. Motion made by Mayor Maness to have Jeff and Roger seek other companies for bids and have the Mayor sign off on staff's recommendation not to exceed the \$6,360.00. Motion seconded by Commissioner Shirley. The vote was three ayes.

Roger Carswell presented change order # 3 to the commissioners for approval. Commissioner Shirley made a motion to approve the change order with Mayor Maness seconding the motion. The vote was three ayes.

UNFINISHED BUSINESS

A. Employee Service Award Discussions – Ken Hunt, Personnel Director presented the resolution that was recommended by the Employee Task Force. The proposal allows for a cash award for 10, 20, 30 and 40 years of service in lieu of the prizes they choose from previously. The resolution also gives the employees the option to come to a commission meeting to be recognized or to be recognized within their department. Commissioner Abbott made a motion to approve the Resolution. Motion seconded by Mayor Maness. The vote was three ayes.

B. Charter Ordinance Discussions – Attorney Apt presented a draft Charter Ordinance for the commissioners. The term of the Commissioners was discussed. The commissioners asked that the boundary map be brought to the next meeting for approval.

COMMISSION & ADMINISTRATOR REPORTS

A. Commissioner Abbott –

- Requested a Non-Elected Personnel Executive Session for five-minutes.

B. Commissioner Shirley –

- Commented that the Thursday evening Farmer's Market is going well.

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- At the County Commission meeting this morning they stated that they would like for the City Commissioners be more vocal about the hospital. The County Commissioners will be at the July 13th meeting to brief the city about the status of the hospital.
- Inquired about the dirt that is being brought in for the athletic fields whether or not we were using the dirt that was offered for free. Assistant Administrator Corey Schinstock checked with Kristy Sutherland and she stated that the dirt they were using is the free dirt that was offered.

C. Mayor Maness –

- After researching all of the costs to house and euthanasia under our current contract with Iola Animal Clinic the Mayor would like to see the city enter into a contract with ACARF. ACARF is planning on offering education to new pet owners and to school age children, which is a great asset for the community. Administrator Brigham informed the commission that ACARF is on the calendar for the July 13th meeting.
- Would like the city to look into an area where area families could go to fish.
- Inquired about the progress on the drainage issue on Scott Street. Assistant Administrator Schinstock informed the group that the drainage ditch was being cleaned out today and the study from PEC would be ready soon.

D. City Administrator Brigham

- The Fire Department has been asked if they want to participate in a jousting match with Allen County EMS for the Mad Bomber celebration.
- Terry Ellis began working at the cemetery to straighten the headstones.
- Chip and seal of the southwest end of town will begin the end of July.
- The Jefferson Street Bridge project will start Thursday and will include closing of the street.
- Hepatitis A and B shots will be given to employees on Thursday.
- On Site audit visit was completed last week.

EXECUTIVE SESSION – Non-Elected Personnel 3:35 p.m. K.S.A.75-4319a (1)

Motion was made by Commissioner Abbott and seconded by Mayor Maness to recess into “Executive Session” for the purpose of conducting a meeting to discuss non-elected personnel. The vote was three ayes. Present: Commissioners, Attorney Apt, Administrator Brigham, and City Clerk Hutton. The open meeting to resume in the Commission Room at 3:50 p.m.

EXECUTIVE SESSION – Non-Elected Personnel 3:50 p.m. K.S.A.75-4319a (1)

Motion was made by Commissioner Abbott and seconded by Mayor Maness to recess into “Executive Session” for the purpose of conducting a meeting to discuss non-elected personnel. The vote was three ayes. Present: Commissioners. The open meeting to resume in the Commission Room at 4:00 p.m.

EXECUTIVE SESSION – Non-Elected Personnel 4:00 p.m. K.S.A.75-4319a (1)

Motion was made by Commissioner Abbott and seconded by Mayor Maness to recess into “Executive Session” for the purpose of conducting a meeting to discuss non-elected personnel. The vote was three ayes. Present: Commissioners and Attorney Apt. The open meeting to resume in the Commission Room at 4:10 p.m.

DATE / TIME OF NEXT MEETING

City Commission Meeting 1:00 p.m. Tuesday, July 13th, 2010

City Commission Meeting 1:00 p.m. Tuesday, July 27th, 2010

ADJOURNMENT

4:15 P.M. Motion was made by Commissioner Abbott, and was seconded by Commissioner Shirley to adjourn the meeting until 1:00 p.m. on July 7th. The vote was three ayes. As the vote was unanimous, the meeting was declared adjourned.

1:00 P.M. July 7, 2010

Mayor Maness called the meeting to order. Present was Mayor Maness, Commissioner Shirley, Commissioner Abbott, Administrator Brigham, and City Clerk Hutton. All Department Heads were present.

Each Department Head presented their budget to the commissioners.

Questions that arose:

- How much have we spent on Computer repairs in the last year?
- Check into getting the data collection for the Radar Trailer instead of buying the cheaper version that does not collect data.

- Commissioners stressed concerns about the water getting into the community building at the park via flooding and roof leaking.
- Need to check into the amount of area lighting customers and look into possibly increasing this charge.

Roger Carswell arrived at 3:30 p.m. reviewed the library budget with commissioners. Is asking for an increase larger than the mill levy amount.

4:11 p.m. Motion made by Commissioner Shirley and was seconded by Mayor Maness to adjourn the meeting. The vote was three ayes. As the vote was unanimous, the meeting was declared adjourned.

Approved by the Board of Commissioners of the City of Iola, Kansas this 13th day of July 2010.

Mayor, Bill Maness

City Clerk, Roxanne Hutton