



CITY OF *IOLA*

COUNCIL MEETING AGENDA

March 26th, 2012 – 6:00 P.M.

Park Community Building – 600 S. State Street

1. CALL MEETING TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. INVOCATION
5. REVIEW & APPROVAL OF AGENDA
6. PUBLIC COMMENTS
7. CONSENT AGENDA
 - A. Minutes Approval
 - B. Appropriations Approval
 - C. Personnel Actions
 - D. Appointments
8. PROCLAMATION
9. UNFINISHED BUSINESS
 - A. Annual Chip Seal Project – Dan Leslie
 - B. Fireworks Discharge & Sale – Ordinance
 - C. Personnel Policy Revision - Resolution
10. NEW BUSINESS
 - A. CITF/Pride Park Request – Donna Houser
 - B. City/County EMS - Discussions
 - C. Hospital Project – Indemnity Agreement
 - D. Council Meeting – May 28, 2012
11. ROUND TABLE
 - A. Municipal Pool Fee's – Luke Bycroft
 - B. Mosquito Fogging – Discussions
 - C. Archery Shooting – Discussions
 - D. Purchasing Policy - Discussions
12. COUNCIL & ADMINISTRATOR REPORTS
 - A. Mayor Shirley
 - B. Council Member Stewart
 - C. Council Member Callahan
 - D. Council Member Wicoff
 - E. Council Member Franklin
 - F. Council Member Kilby
 - G. Council Member Becker
 - H. Council Member Rowe
 - I. Council Member French
 - J. City Administrator Slaugh
13. FOLLOW-UP ACTION REVIEW
14. EXECUTIVE SESSION – Attorney Client Privilege
15. EXECUTIVE SESSION – Non Elected Personnel
16. EXECUTIVE SESSION – Acquisition of Real Estate
17. DATE / TIME OF NEXT MEETING

Mayor, Bill Shirley
City Clerk, Roxanne Hutton
Mayor, Bill Shirley
Pastor, Matt Bycroft

March 12th, 2012

City Council Meeting 6:00 p.m. Monday, April 9th, 2012
City Council Meeting 6:00 p.m. Monday, April 23rd, 2012

18. ADJOURNMENT



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March 26th, 2012 – 6:00 P.M.

Park Community Building – 600 S. State Street

Agenda Narrative

1. CALL MEETING TO ORDER Mayor, Bill Shirley
2. ROLL CALL City Clerk, Roxanne Hutton
3. PLEDGE OF ALLEGIANCE Mayor, Bill Shirley
4. INVOCATION Pastor, Matt Bycroft
5. REVIEW & APPROVAL OF AGENDA

6. PUBLIC COMMENTS

7. CONSENT AGENDA
 - A. Minutes Approval March 12th, 2012
 - B. Appropriations Approval
 - C. Personnel Actions
 - Eric Lawrence – Fire Department – Transfer
 - Ronald Ballard – Fire Department – 12 Month Evaluation
 - John Lord – Gas, Water & Sewer – Retirement
 - Aaron Wight – Gas, Water & Sewer – New Hire
 - Dakota Hufferd – Gas, Water & Sewer – New Hire
 - D. Appointments
 - Kansas Municipal Energy Agency – Director #2 – Mike Phillips
 - Kansas Municipal Energy Agency – Alternate – Chuck Heffern

8. PROCLAMATION

9. UNFINISHED BUSINESS
 - A. Annual Chip Seal Project – Dan Leslie
At your previous meeting Street & Alley Superintendent, Dan Leslie presented information regarding the annual chip seal project to be performed this year. At this meeting estimated costs were presented and staff was directed to come back to this meeting with quotes for this project. Enclosed in your packet for review and consideration are two quotes for chip material and one for oil material. A second quote for oil material for this project is on its way however was not available at the time the packet was prepared. When staff receives the second quote for oil it will be distributed for your review. Streets Superintendent, Leslie will be at you meeting to further discuss the project and get council direction on moving forward with the annual chip seal preventative maintenance project.

 - B. Fireworks Discharge & Sale - Ordinance
This is a carry-over from your previous meeting where staff was directed to revise the draft ordinance and bring back for consideration at this meeting. Enclosed in your packet is the revised ordinance for review and approval that will allow the sale and discharge of fireworks this 4th of July. Staff is seeking approval of the enclosed ordinance.

 - C. Personnel Policy Revision - Resolution
Enclosed in your packet for review and formal adoption is a resolution revising the employee personnel manual regarding retirees spouse and dependent eligibility of the city health care program. This resolution formally adopts the changes approved at your previous meeting regarding this issue.

10. NEW BUSINESS
 - A. CITF/Pride Request – Donna Houser
Chairperson of the CITF/Pride committee will be at your meeting to discuss the park I call fisherman's park located south of Elm Creek on South Washington Avenue. As you may have read in last Tuesday's Iola Register the group is seeking the approval from the council to install a sign noting the history of the park as well as some additional park benches all of which is being donated by Iolan Jim Smith. With the renewal of this park, city staff will be modifying the cable fence to allow easier foot traffic into the facility. Enclosed in your packet for review is a brief history of the park that Donna has provided.

- B. City/County EMS - Discussions
Enclosed in your packet for review and possible approval is letter to the Kansas Board of Emergency Medical Services. This letter is at the recommendation of the review committee, and was put together by both the City of Iola and Allen County for the state board of EMS to evaluate the city and county ambulance services providing feedback on both services. Staff is seeking the approval of the council authorizing Mayor Shirley's signature on the document.
- C. Hospital Project – Indemnity Agreement
Attached with your packet for review is a utility indemnity agreement for the installation of utilities for the new Allen County Hospital. After reviewing the proposed easements for the Fountain Villa and Macha properties, staff and City Attorney Apt had concerns of responsibility of installation of the sanitary sewer main. Staff and Attorney Apt are seeking council approval allowing Mayor Shirley to sign the enclosed utility indemnity agreement following receiving a fully signed original from the hospital board of trustees.
- D. Council Meeting – May 28, 2012
Staff is seeking council approval to reschedule your regular council meeting on Monday May 28th to Tuesday May 29th due to this day being the observed Memorial Day Holiday. Enclosed in your packet is a copy of general ordinance #3391 that explains this request.

11. ROUND TABLE

- A. Municipal Pool Fee – Luke Bycroft
At a previous council meeting Recreation Director Luke Bycroft presented a summary report of the municipal pool for the 2011 season. At this meeting staff was directed to conduct a meeting with the recreation advisory board and discuss possible changes to the 2012 season. Enclosed in your packet is a copy of the minutes from the recreation advisory board meeting for your review. Recreation Director Bycroft will be at your meeting to discuss the board's recommendation and get your input as well.
- B. Mosquito Fogging - Discussions
The time is upon us once again to begin ordering material for the spraying of mosquitos. Staff is seeking council's input on the mosquito fogging program.
- C. Archery Shooting - Discussions
At your previous meeting it was brought up by a couple council members to place this on your agenda for discussion.
- D. Purchasing Policy - Discussion
The purchasing policy is once again on your agenda for discussion.

12. COUNCIL & ADMINISTRATOR REPORTS

- A. Mayor Shirley
- B. Council Member Stewart
- C. Council Member Callahan
- D. Council Member Wicoff
- E. Council Member Franklin
- F. Council Member Kilby
- G. Council Member Becker
- H. Council Member Rowe
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13. FOLLOW-UP ACTION REVIEW

- 14. EXECUTIVE SESSION – Attorney Client Privilege
- 15. EXECUTIVE SESSION – Non Elected Personnel
- 16. EXECUTIVE SESSION – Acquisition of Real Estate

17. DATE / TIME OF NEXT MEETING

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18. ADJOURNMENT



CITY OF *IOLA*

ADMINISTRATORS REPORT

March 26th, 2012

- Senator Jerry Moran – Windsor Place Visit
- Future Work Session Possible Dates
-



Item "C" Personnel Actions

Employee	Department	Evaluation Type	Current Rate	Proposed Rate	Date of Hire
Eric Lawrence	Fire Department	Transfer		\$11.57	09/07/1999
Ronald Ballard	Fire Department	12 Month	\$12.57	\$12.98	11/30/2010
John Lord	Gas, Water & Wastewater	Retirement	\$18.33		04/01/1986

*Aaron Wight Gas, Water & Wastewater New Hire \$12.91

The hiring of this position is filling one that has been vacant since October of last year. This position was left open thru the winter months and is now being requested to be filled.

**Dakota Hufferd Gas, Water & Wastewater New Hire \$12.91

It is staff's recommendation to fill the upcoming vacant position created by John Lord's retirement early to allow some on the job training prior to John's last day of June 11th 2012.