



CITY OF *IOLA*

COUNCIL MEETING AGENDA

April 9th, 2012 – 6:00 P.M.

Park Community Building – 600 S. State Street

1. CALL MEETING TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. INVOCATION
5. REVIEW & APPROVAL OF AGENDA
6. PUBLIC COMMENTS
7. CONSENT AGENDA
 - A. Minutes Approval
 - B. Appropriations Approval
 - C. Personnel Actions
8. UNFINISHED BUSINESS
 - A. Municipal Pool Fees – Luke Bycroft
 - B. Fireworks Discharge & Sale – Ordinance
 - C. Purchasing Policy – Ordinance
9. NEW BUSINESS
 - A. Housing Grant 310 S. Fourth – Jeff Bauer
 - B. Iola Municipal Band – Annual Disbursement
 - C. Relay for Life - Request
 - D. EPA Proposal - Discussions
10. ROUND TABLE
 - A. Scott Street Traffic – Discussions
 - B. Form of Government – Charter Ordinance
 - C. Sale of Alcoholic Beverages - Discussions
11. COUNCIL & ADMINISTRATOR REPORTS
 - A. Mayor Shirley
 - B. Council Member Stewart
 - C. Council Member Callahan
 - D. Council Member Wicoff
 - E. Council Member Franklin
 - F. Council Member Kilby
 - G. Council Member Becker
 - H. Council Member Rowe
 - I. Council Member French
 - J. City Administrator Slaugh
12. FOLLOW-UP ACTION REVIEW
13. EXECUTIVE SESSION – Attorney Client Privilege
14. EXECUTIVE SESSION – Non Elected Personnel
15. EXECUTIVE SESSION – Acquisition of Real Estate
16. DATE / TIME OF NEXT MEETING

City Council Meeting 6:00 p.m. Monday, April 23rd, 2012
City Council Meeting 6:00 p.m. Monday, May 14th, 2012
17. ADJOURNMENT

Mayor, Bill Shirley
City Clerk, Roxanne Hutton
Mayor, Bill Shirley
Pastor, Tony Godfrey

March 26th & April 3rd, 2012



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Park Community Building – 600 S. State Street

Agenda Narrative

1. CALL MEETING TO ORDER Mayor, Bill Shirley
2. ROLL CALL City Clerk, Roxanne Hutton
3. PLEDGE OF ALLEGIANCE Mayor, Bill Shirley
4. INVOCATION Pastor, Tony Godfrey
5. REVIEW & APPROVAL OF AGENDA

6. PUBLIC COMMENTS

7. CONSENT AGENDA March 26th & April 3rd, 2012
 - A. Minutes Approval
 - B. Appropriations Approval
 - C. Personnel Actions
 - Ken Hunt – Administration - Termination
 - Brandon Westerman – Street & Alley – Annual
 - Jared Warner – Police Department – Annual
 - Benjamin Luke Bycroft – Recreation - Resignation

8. UNFINISHED BUSINESS
 - A. Municipal Pool Fees – Luke Bycroft

At your previous meeting Recreation Director Luke Bycroft was in attendance to discuss the admission fees for the pool this season. Discussed was admission rates for the pool that the Recreation Advisory Board proposed as well as pool operation hours for this season. This agenda item was tabled at your previous meeting so the public could provide input on the subject and so staff could consider possible options into admission scholarships. Recreation Director Bycroft will be at your meeting to obtain council direction on this issue as the season is approaching and ticket books with prices will need to be put together soon.
 - B. Fireworks Discharge & Sale - Ordinance

This is a carry-over from your previous meeting where staff was directed to revise the draft ordinance and bring back for consideration at this meeting. Enclosed in your packet is the revised ordinance for review and approval that will allow the sale and discharge of fireworks this 4th of July. Staff is seeking approval of the enclosed ordinance.
 - C. Purchasing Policy – Ordinance

Enclosed in your packet for review and formal adoption is an ordinance adopting a purchasing policy for the City of Iola. This ordinance formally adopts the purchasing policy that was approved at your previous meeting. As staff is working to quickly conform to the newly implemented purchasing policy the need for approval of various sole source providers is needed. Enclosed in your packet for review and consideration is a list of sole source providers for your review and consideration. Also attached with this agenda item is a summary provided by Administrator Slaugh.

9. NEW BUSINESS
 - A. Housing Grant 310 S. Fourth – Jeff Bauer

Enclosed in your packet for review and consideration for approval is the final request for payment regarding the housing rehabilitation grant for 310 S. Fourth Street. Code Enforcement Officer Bauer will be at your meeting to present the attached information and answer any questions you may have regarding the housing grant project.
 - B. Iola Municipal Band – Annual Disbursement

It is once again time for the annual disbursement of funds for the Iola Municipal Band’s concert season. Enclosed for your review is the aforementioned funds disbursement of \$6,500 which is the same as the previous year’s request. Staff is seeking approval to pay the requested amount to the Iola Municipal Band for this season’s performances.

- C. Relay for Life - Request
Enclosed in your packet for consideration is a request from the IOLA SISTERS OK5A Relay for Life team. This request is to allow them to hold a boot block on Saturday the 26th of May at Madison & Washington Avenues from 9:00 a.m. to 12:00 noon. This fund raising event is for the American Cancer Society of Allen County Relay for Life.
- D. EPA Proposal - Discussions
As all of you are aware the city has been advised of a fine being imposed from the Environmental Protection Agency with regards to a sewer treatment issue from a few years back. Staff has enclosed in your packet some information that will be discussed with EPA as alternate projects that the city could implement rather than being fined.

10. ROUND TABLE

- A. Scott Street Traffic – Discussions
At your previous meeting Councilmen Kilby requested that this item be placed on your agenda for discussion. Enclosed in your packet is a copy of a hand sketched map and letter provide to councilmen Kilby from Jim & Martha Heffernon at 21 W. Scott Street. Along with the provided information from the Heffernon's I have enclosed some pictures of the area. As you know staff has met on site with various council members to get a firsthand look at what is being requested. At this time staff would recommend leaving the alleyways as they currently are.
- B. Form of Government – Charter Ordinance
Enclosed in your packet for review and consideration is a draft charter ordinance regarding powers of the Mayor, terms of office, the treasurer position being appointed as well as compensation for council members. This draft being presented for consideration is a result of the committee of council members, Callahan, Becker, Kilby & Stewart.
- C. Sale of Alcoholic Beverages - Discussions
At the request of Councilmen Rowe this item has been placed on your agenda for discussion. Enclosed in you packet for review is a summary provided by Administrator Slaugh.

11. COUNCIL & ADMINISTRATOR REPORTS

- A. Mayor Shirley
- B. Council Member Stewart
- C. Council Member Callahan
- D. Council Member Wicoff
- E. Council Member Franklin
- F. Council Member Kilby
- G. Council Member Becker
- H. Council Member Rowe
- I. Council Member French
- J. City Administrator Slaugh

12. FOLLOW-UP ACTION REVIEW

- 13. EXECUTIVE SESSION – Attorney Client Privilege
- 14. EXECUTIVE SESSION – Non Elected Personnel
- 15. EXECUTIVE SESSION – Acquisition of Real Estate

16. DATE / TIME OF NEXT MEETING

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17. ADJOURNMENT



CITY OF *IOLA*

ADMINISTRATORS REPORT

April 9th, 2012

- Recreational Dog Park - Discussions
- Cox Communications Programming Update
- Municipal Court Report – March 2012
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Item "C" Personnel Actions

Employee	Department	Evaluation Type	Current Rate	Proposed Rate	Date of Hire
Ken Hunt	Administration	Termination			04/19/2010
*Position to be refilled. Attached is a job description of the position for your review of the position to be filled.					
Brandon Westerman	St. & Alley	Annual	\$13.83	\$14.28	04/05/2010
Jared Warner	Police Department	Annual	\$27.05	\$27.73	04/13/2009
B. Luke Bycroft	Recreation	Resignation	\$22.44		12/01/2008
*Position to be refilled.					