



CITY OF *IOLA*

COUNCIL MEETING AGENDA

February 27th, 2012 – 6:00 P.M.

Park Community Building – 600 S. State Street

1. CALL MEETING TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. INVOCATION
5. REVIEW & APPROVAL OF AGENDA
6. PUBLIC COMMENTS
7. CONSENT AGENDA
 - A. Minutes Approval
 - B. Appropriations Approval
 - C. Personnel Actions
8. UNFINISHED BUSINESS
 - A. Iola Public Library Project
9. NEW BUSINESS
 - A. Property & Casualty Insurance – Discussion
 - B. Hospital Site Plan - Adoption
 - C. Personnel Policy / Retiree Benefits – Discussion
10. ROUND TABLE
 - A. Purchasing Policy – Discussion
 - B. Budget Review
11. COUNCIL & ADMINISTRATOR REPORTS
 - A. Mayor Shirley
 - B. Council Member Stewart
 - C. Council Member Callahan
 - D. Council Member Wicoff
 - E. Council Member Franklin
 - F. Council Member Kilby
 - G. Council Member Becker
 - H. Council Member Rowe
 - I. Council Member French
 - J. City Administrator Slaugh
12. FOLLOW-UP ACTION REVIEW
13. EXECUTIVE SESSION – Attorney Client Privilege
14. EXECUTIVE SESSION – Non Elected Personnel
15. EXECUTIVE SESSION – Acquisition of Real Estate
16. DATE / TIME OF NEXT MEETING
17. ADJOURNMENT

Mayor, Bill Shirley
City Clerk, Roxanne Hutton
Mayor, Bill Shirley
Pastor, Paul Miller

February 13th, 2012

City Council Meeting 6:00 p.m. Monday, March 12th, 2012
City Council Meeting 6:00 p.m. Monday, March 26th, 2012



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Agenda Narrative

1. CALL MEETING TO ORDER Mayor, Bill Shirley
2. ROLL CALL City Clerk, Roxanne Hutton
3. PLEDGE OF ALLEGIANCE Mayor, Bill Shirley
4. INVOCATION Pastor, Paul Miller
5. REVIEW & APPROVAL OF AGENDA

6. PUBLIC COMMENTS

7. CONSENT AGENDA February 13th, 2012
 - A. Minutes Approval
 - B. Appropriations Approval
 - C. Personnel Actions
 - Chi Wiggin – Clerks Office – Promotion
 - Lisa Fox – Police Department – Additional Information to be provided at the meeting.

8. UNFINISHED BUSINESS
 - A. Iola Public Library Project
Enclosed in your packet is an agenda item summary regarding the library renovation project provided by Administrator Slaugh.

9. NEW BUSINESS
 - A. Property & Casualty Insurance - Discussion
At your December 27th council meeting Rob Gill of Iola Insurance Associates was present to discuss the current procedures followed prior to renewing insurance policies of the city of Iola. Following the discussion regarding general practices and procedures of how insurance carriers have been chosen in the past, the council voted to have Iola Insurance Associates seek bids for the city's insurance and report back at a future meeting. Enclosed in your packet is the information that will be presented at your meeting by representatives from Iola Insurance Associates. Staff is seeking direction from council on moving forward with the insurance proposals enclosed.
 - B. Hospital Site Plan - Adoption
Supporting documentation regarding the new Allen County Hospital site plan is enclosed for your review and adoption. This information includes the summary letter from Code Enforcement Officer Bauer, Planning Commission meeting minutes of December 14th & February 15th and a small copy of the proposed site plan. Staff is seeking the council's approval of the aforementioned site plan for the new hospital facility.
 - C. Personnel Policy / Retiree Benefits - Discussion
Provided in your packet is a summary of this agenda item provided by Administrator Slaugh.

10. ROUND TABLE
 - A. Purchasing Policy - Discussion
Enclosed in your packet for review and comment is a draft of the purchasing policy prepared by council members Rowe, Kilby, Franklin and French. In previous discussions regarding this agenda item it is being presented today for the rest of the council to comment on. This draft policy has also been sent out to city staff for review and comment on prior to your next council meeting. It is anticipated that a second draft or final draft will be presented at your next meeting for review and possible adoption.
 - B. Budget Review
City Administrator Slaugh has placed this on your agenda to briefly review the 2011 finances as well as discuss the outlook of this year's budgeted expenditures.

11. COUNCIL & ADMINISTRATOR REPORTS

- A. Mayor Shirley
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- C. Council Member Callahan
- D. Council Member Wicoff
- E. Council Member Franklin
- F. Council Member Kilby
- G. Council Member Becker
- H. Council Member Rowe
- I. Council Member French
- J. City Administrator Slaugh

12. FOLLOW-UP ACTION REVIEW

- 13. EXECUTIVE SESSION – Attorney Client Privilege
- 14. EXECUTIVE SESSION – Non Elected Personnel
- 15. EXECUTIVE SESSION – Acquisition of Real Estate

16. DATE / TIME OF NEXT MEETING

City Council Meeting 6:00 p.m. Monday, March 12th, 2012
City Council Meeting 6:00 p.m. Monday, March 26th, 2012

17. ADJOURNMENT



CITY OF *IOLA*

ADMINISTRATORS REPORT

February 27th, 2012

- Iola Entryway Signs – Discussions
- Gas Dimp Inspection – Kansas Corporation Commission
- Kansas Power Pool – Notification Letter
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Item "C" Personnel Actions

Employee	Department	Evaluation Type	Current Rate	Proposed Rate	Date of Hire
Chi Wiggin	City Clerks / Utility	Promotion	\$10.83	\$11.71	02/23/2010
*This promotion is due to added duties of ambulance billing of which the employee has performed for the past year. With the approval of the presented promotion endorsement of the attached job description and pay grade is also being requested during the consent agenda.					
Lisa Fox	Police Department		\$14.74		02/22/2011
*Additional Information will be provided at your meeting regarding this personnel action.					