



CITY OF *IOLA*

COUNCIL MEETING AGENDA

January 9th, 2012 – 6:00 P.M.

Park Community Building – 600 S. State Street

1. CALL MEETING TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. INVOCATION
5. REVIEW & APPROVAL OF AGENDA
6. PUBLIC COMMENTS
7. CONSENT AGENDA
 - A. Minutes Approval
 - B. Appropriations Approval
 - C. Personnel Actions
 - D. Board Appointments
8. ROUND TABLE
 - A. 5-Year Capital Improvement – Discussions
 - B. Natural Gas - Discussions
 - C. Charges for Services - Discussions
9. NEW BUSINESS
 - A. EPA Cleanup - Discussions
 - B. Recreational Dog Park Project
 - C. ACARF – Contract
 - D. 2011 Annual Audit – Engagement Letter
 - E. Cedarbrook 2nd Addition – Resolution
10. UNFINISHED BUSINESS
 - A. Water Plant Loan Refinance - Discussions
11. COUNCIL & ADMINISTRATOR REPORTS
 - A. Mayor Shirley
 - B. Council Member Stewart
 - C. Council Member Callahan
 - D. Council Member Wicoff
 - E. Council Member Franklin
 - F. Council Member Kilby
 - G. Council Member Becker
 - H. Council Member Rowe
 - I. Council Member French
 - J. City Administrator Slaugh
12. FOLLOWUP ACTION REVIEW
13. EXECUTIVE SESSION – Attorney Client Privilege
14. EXECUTIVE SESSION – Non Elected Personnel
15. EXECUTIVE SESSION – Acquisition of Real Estate
16. DATE / TIME OF NEXT MEETING
17. ADJOURNMENT

Mayor, Bill Shirley
City Clerk, Roxanne Hutton
Mayor, Bill Shirley
Pastor, Phil Honeycutt

December 27th, 2011

City Council Meeting 6:00 p.m. Monday, January 23rd, 2012
Strategic Planning Meeting 8:00 a.m. Saturday, January 28th, 2012



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January 9th, 2012 – 6:00 P.M.

Park Community Building – 600 S. State Street

Agenda Narrative

1. CALL MEETING TO ORDER Mayor, Bill Shirley
2. ROLL CALL City Clerk, Roxanne Hutton
3. PLEDGE OF ALLEGIANCE Mayor, Bill Shirley
4. INVOCATION Pastor, Phil Honeycutt
5. REVIEW & APPROVAL OF AGENDA

6. PUBLIC COMMENTS

7. CONSENT AGENDA
 - A. Minutes Approval December 27th, 2011
 - B. Appropriations Approval
 - C. Personnel Actions
 - Zach French – Code Enforcement – Six Month Evaluation
 - Kevin Appling – Electric Generation – Six Month Evaluation
 - David Ingle – Police Department – New Hire
 - D. Board Appointments
 - Becky Nilges – Board of Zoning Appeals – Re-Appointment
 - William Newman – Board of Zoning Appeals – Re-Appointment

8. ROUND TABLE
 - A. 5-Year Capital Improvement - Discussions
For review in your packet is a listing of capital improvement projects put together by staff. The attached documentation should give you an idea of various projects that are currently underway as well as some possible future projects. A brief explanation of the possible future projects is also enclosed in your packet to further explain why these particular projects are listed. This agenda item has been placed on your agenda for discussion and council input on future capital improvement projects. Street & Alley Superintendent, Dan Leslie will be at your meeting as well to answer any question you may have.

 - B. Natural Gas - Discussions
At your previous meeting staff was directed to put together some information regarding natural gas purchases and operations. Enclosed in your pack is a summary for this agenda item prepared by City Administrator Slaugh as well as other supporting documentation regarding this topic.

 - C. Charges for Service - Discussions
Staff has begun the daunting task of reviewing and updating section 34 of our municipal code that deals with charges for services. At the current time department heads are reviewing charges associated with their departments and will be making adjustments as needed. Enclosed is a compiled spreadsheet of the current charges in section 34 that staff will be using to update the charges as needed. At the current time this has been placed on your agenda for review and discussion. As staff completes the needed changes a new list of charges will be provided to the council for review and adoption at a future council meeting.

9. NEW BUSINESS
 - A. EPA Cleanup - Discussions
At a previous city council meeting representatives from the Environmental Protection Agency presented information regarding the zinc smelter cleanup and listing the city as a superfund site. Don Bahnke and Michelle Quick will once again be in attendance at your meeting to discuss the possibility of listing the City of Iola as a superfund site for cleanup. If it is the council's desire to list the city there would be no direct cost to the citizens as this would be majority funded by EPA and partially funded by the state of Kansas.

 - B. Recreational Dog Park Project
As we have previously mentioned the group that has requested funds for constructing a recreational dog park has raised the required \$10,000 and will be at your meeting to discuss moving forward with the project. Enclosed in your packet is the provided information regarding cost to construct the facility. Also enclosed are some excerpts from previous council meeting minutes about the dog park project.

- C. ACARF - Contract
A contract for services with Allen County Animal Rescue Facility is attached for your review and approval. The contract with ACARF has been reviewed by City Attorney Apt as well as Code Enforcement Officer Bauer and is being recommended for approval.
- D. 2011 Annual Audit – Engagement Letter
At your previous council meeting it was approved to hire Swindoll, Janzen & Loyd of McPherson to perform the annual audit for calendar years 2011, 2012 and 2013. Enclosed are the necessary documents for the Mayor’s signature hiring the aforementioned accounting firm.
- E. Cedarbrook 2nd Addition - Resolution
As you know an option to purchase the remaining lots in Cedarbrook 2nd Addition was extended to Tom Carlson of Pointe Royale Development for the purpose of building additional tax credit homes. As part of the application process of getting tax credits awarded Mr. Carlson is asking the council to sign the enclosed resolution of support. Also enclosed is a map with the lots in Cedarbrook that are currently under option by Mr. Carlson. Staff is seeking approval of the enclosed resolution of support for the Pointe Royale Development.

10. UNFINISHED BUSINESS

- A. Water Plant Loan Refinance - Discussions
Along with your packet is supporting information regarding the refinancing of the water treatment facility loan.

11. COUNCIL & ADMINISTRATOR REPORTS

- A. Mayor Shirley
- B. Council Member Stewart
- C. Council Member Callahan
- D. Council Member Wicoff
- E. Council Member Franklin
- F. Council Member Kilby
- G. Council Member Becker
- H. Council Member Rowe
- I. Council Member French
- J. City Administrator Slaugh

12. FOLLOWUP ACTION REVIEW

- 13. EXECUTIVE SESSION – Attorney Client Privilege
- 14. EXECUTIVE SESSION – Non Elected Personnel
- 15. EXECUTIVE SESSION – Acquisition of Real Estate

16. DATE / TIME OF NEXT MEETING

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17. ADJOURNMENT



CITY OF *IOLA*

ADMINISTRATORS REPORT

January 9th, 2011

- Utility Transaction Report – December 2011
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Item "C" Personnel Actions

Employee	Department	Evaluation Type	Current Rate	Proposed Rate	Date of Hire
Zach French	Code Enforcement	6 Month	\$ 11.15	\$ 11.54	04/04/2011
Kevin Appling	Electric Generation	6 Month	\$ 14.74	\$ 15.19	07/16/2007
David Ingle	Police Department	New Hire	\$ 15.75		01/16/2012