



# CITY OF *IOLA*

## COUNCIL MEETING AGENDA

May 23<sup>rd</sup>, 2011 – 6:00 P.M.

Park Community Building – 600 S. State Street

1. CALL MEETING TO ORDER Mayor Bill Shirley
2. ROLL CALL City Clerk, Roxanne Hutton
3. PLEDGE OF ALLEGIANCE Mayor Bill Shirley
4. INVOCATION
5. REVIEW & APPROVAL OF AGENDA
6. PUBLIC COMMENTS
7. PRESENTATION
  - A. Safety Group Dividend – Debbie Taiclet
8. CONSENT AGENDA May 2<sup>nd</sup>, 2011
  - A. Minutes Approval
  - B. Appropriation Approval
  - C. Personnel Actions Approval
  - D. Board Appointments
9. ROUND TABLE
  - A. COPS Hiring Grant – Jared Warner
  - B. NIMS Training – Pam Beasley
  - C. Energy Discussions – Scott Shreve
10. NEW BUSINESS
  - A. N&B Natural Gas – Contract
  - B. Cub Scout - Request
  - C. Iola Amateur Radio Club - Request
  - D. 206 N. Kentucky – Re-Zoning
  - E. Housing Demolition – Contract
  - F. City Administrator Position – Discussion
  - G. Water Rate Ordinance - Discussions
11. UNFINISHED BUSINESS
  - A. Library Project – Roger Carswell
  - B. Audio/Video - Discussion
  - C. Dog Park Discussion
12. COUNCIL & ADMINISTRATOR REPORTS
  - A. Council Member Stewart
  - B. Council Member Callahan
  - C. Council Member Wicoff
  - D. Council Member Franklin
  - E. Council Member Kilby
  - F. Council Member Becker
  - G. Council Member Rowe
  - H. Council Member French
  - I. Mayor Shirley
  - J. City Administrator Brigham
13. EXECUTIVE SESSION – Attorney Client Privilege
14. EXECUTIVE SESSION – Non Elected Personnel
15. EXECUTIVE SESSION – Acquisition of Real Estate
16. DATE / TIME OF NEXT MEETING

City Council Meeting 6:00 p.m. Monday, June 13<sup>th</sup>, 2011  
City Council Meeting 6:00 p.m. Monday, June 27<sup>th</sup>, 2011

17. ADJOURNMENT



# CITY OF *IOLA*

## COUNCIL MEETING AGENDA

May 23<sup>rd</sup>, 2011 – 6:00 P.M.

Park Community Building – 600 S. State Street

### Agenda Narrative

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6. PUBLIC COMMENTS
  
7. CONSENT AGENDA May 2<sup>nd</sup>, 2011
  - A. Minutes Approval
  - B. Appropriations Approval
  - C. Personnel Actions
    - Kenneth Powell – Fire Department – Annual Evaluation
    - Tony Hutton – Gas, Water & Wastewater – Annual Evaluation
    - Josh Gumfory – Gas, Water & Wastewater – 12 Month Evaluation
    - Mitch Phillips – Gas, Water & Wastewater – Annual Evaluation
    - Lyndon Kern – Water Production – 12 Month Evaluation
    - Corey Isbell – Fire Department – Annual Evaluation
  - D. Board Appointments
    - Jerod Kelley – Planning Commission – New Appointment
  
7. PRESENTATION
  - A. Safety Group Dividend – Debbie Taiclet  
Debbie Taiclet from Iola Insurance Associates will be at your meeting to present a dividend check for \$ 15,384.42. Over the past few years this has been a regular occurrence and is a direct reflection of participating in the Kansas Municipal Utilities Safety program. Enclosed in your packet is a copy of the check and a letter from EMC Insurance Company.
  
8. ROUND TABLE
  - A. COPS Hiring Grant – Jared Warner  
Chief Warner will be at your meeting to brief you on applying for a COPS grant. The COPS Hiring Program is a competitive grant program that may provide funding directly to law enforcement agencies that have primary law enforcement authority to impact their community policing capacity and problem solving efforts. This grant provides one hundred percent funding for approved entry-level salaries and benefits for three years for newly hired full-time police officer positions. This includes filling existing vacancies of the rehiring of officers who have been laid off with no local match. Enclosed in your packet is additional information regarding the program.
  
  - B. Allen County Emergency Management– Pam Beasley  
Pam Beasley, Emergency Management Coordinator for Allen County will be at your meeting to give a brief update on Allen County Emergency Management.
  
  - C. Energy Discussions – Scott Shreve  
City energy consultant Scott Shreve of EMG will be in attendance at your meeting to discuss various energy related topics.

## 8. NEW BUSINESS

### A. N&B Natural Gas - Contract

It is once again time to renew our natural gas purchasing contract with N&B Enterprises, Incorporated. Enclosed in your packet is the previous agreement for your review. Richard Burris, President of N&B will be at your meeting to answer any questions that you may have.

### B. Cub Scout - Request

At your previous meeting Cub Scout Pack 55 of Iola requested to use Riverside Park for the hosting of Osage Nation Day Camp 2011 on June 10<sup>th</sup> & 11<sup>th</sup>. As you know this was approved as requested. Due to an overwhelming response they are now requesting the use of the park on June 9<sup>th</sup> as well. Along with the enclosed request, John Sheehan, Cubmaster of Pack 55 will be at your meeting.

### C. Iola Amateur Radio Club - Request

Enclosed in your packet for review and approval is a letter from the Iola Amateur Radio Club. The request is for the use of Riverside Park from 8:00 a.m. June 25<sup>th</sup> until noon on the 26<sup>th</sup> for the purpose of holding their annual field day. This request is an annual request and has been approved in previous years. Staff is seeking the councils thoughts regarding the request.

### D. 206 N. Kentucky – Re-Zoning

At the request of Allen County and the Hospital Committee, staff presented a zoning change to the Planning Commission. This zoning change is for lots 3,4,5,6 & 7 Block 20 Highland Place Addition to the City of Iola and is also known as 206 & 214 N. Kentucky from R-2 to C-2. Enclosed in your packet is a letter of recommendation from the planning commission for the aforementioned change of zoning. Also enclosed is a aerial photo map of the area for your review.

### E. Housing Demolition - Contract

At various previous City Commission meetings staff was authorized to begin the process of demolishing a number of houses. Enclosed in your packet is a proposal for the demolition of four addresses: 511 N. Chestnut, 410 N. Jefferson, 517 S. Jefferson and 216 N. Third. Staff is requesting approval to accept the enclosed bid and issue a clearance contract to TLZ Construction of Erie, Kansas.

### F. City Administrator Position – Discussion

As requested this item has been placed on your agenda for discussion. Enclosed in your packet for review is a copy of the job description for the City Administrator position. Also enclosed in your packet is a copy of resolution # 1658 creating the duties and power of the City Administrator.

### G. Water Rate Ordinance - Discussions

Enclosed in your packet for discussion and possible approval is various information regarding current and proposed water rates.

8. UNFINISHED BUSINESS

A. Library Project – Roger Carswell

At your previous meeting Roger Carswell of the Iola Public Library presented information on a change order as well as pigeon netting and a heater within the facility. Enclosed in your packet is an email from Roger requesting this be placed back on your agenda for discussion.

B. Audio/Video - Discussion

This agenda item is a carryover from your previous meeting. At your previous meeting Mayor Shirley asked that Council Members Rowe, Stewart and French continue to research this topic and report back to the council with additional information when it is compiled. Staff will continue to carry this on the agenda until such time that the council gives direction otherwise.

C. Dog Park Discussions

Enclosed in your packet for review is information regarding the previously proposed dog park at State Street & Irwin Street. Staff has also included the information regarding the original location presented some time back ago at the far south end of Washington Avenue.

10. COUNCIL & ADMINISTRATOR REPORTS

- A. Council Member Stewart
- B. Council Member Callahan
- C. Council Member Wicoff
- D. Council Member Franklin
- E. Council Member Kilby
- F. Council Member Becker
- G. Council Member Rowe
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11. EXECUTIVE SESSION – Attorney Client Privilege

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15. ADJOURNMENT



# CITY OF *IOLA*

## ADMINISTRATORS REPORT

May 23<sup>rd</sup>, 2011

- Thank You Letter – Iola Fire Department
- Utility Billing Transactions – April 2011
- Thank You Letter – Streets Department
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