



CITY OF *IOLA*

COMMISSION MEETING AGENDA

April 4th, 2011 – 6:00 P.M.

City Commission Chambers – City Hall

1. CALL MEETING TO ORDER Mayor Bill Maness
2. ROLL CALL City Clerk, Roxanne Hutton
3. PLEDGE OF ALLEGIANCE Mayor Bill Maness
4. REVIEW & APPROVAL OF AGENDA
5. CONSENT AGENDA March 21, 2011
 - A. Minutes Approval
 - B. Appropriation Approval
 - C. Personnel Actions
6. PUBLIC COMMENTS
7. ROUND TABLE
 - A. Economic Development Discussions
8. NEW BUSINESS
 - A. Allen County Fair Board - Request
 - B. Green Space Mowing - Contract
 - C. Dean Development – Land Option
 - D. Flood Insurance Map – Ordinance
 - E. Easement Request - 1006 N. State
 - F. EMC Insurance Renewal
 - G. Sewer Pretreatment Discussions
9. UN-FINISHED BUSINESS
 - A. Iola Area Signage Discussions
10. COMMISSION & ADMINISTRATOR REPORTS
 - A. Commissioner Abbott
 - B. Commissioner Shirley
 - C. Mayor Maness
 - D. City Administrator Brigham
11. EXECUTIVE SESSION – Attorney Client Privilege
12. EXECUTIVE SESSION – Non Elected Personnel
13. EXECUTIVE SESSION – Acquisition of Real Estate
14. DATE / TIME OF NEXT MEETING
 - City Council Meeting 6:00 p.m. Monday April 18th, 2011 (Riverside Park New Community Bldg.)
 - City Council Meeting 6:00 p.m. Monday May 2nd, 2011 (Riverside Park New Community Bldg.)
15. ADJOURNMENT



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Agenda Narrative

1. CALL MEETING TO ORDER Mayor Bill Maness
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3. PLEDGE OF ALLEGIANCE Mayor Bill Maness
4. REVIEW & APPROVAL OF AGENDA

5. CONSENT AGENDA
 - A. Minutes Approval March 21st, 2011
 - B. Appropriations Approval
 - C. Personnel Actions
 - Brandon Westerman – Street & Alley – 12 Month Evaluation
 - Jared Warner – Police Department – Annual Evaluation

6. PUBLIC COMMENTS

7. ROUND TABLE
 - A. Economic Development Discussions
At the request of Commissioner Shirley this item has been placed on your agenda for discussion purposes.

8. NEW BUSINESS
 - A. Allen County Fair Board - Request
Staff has once again been approached regarding the installation of electric pedestals for the BBQ classic held during the Allen County Fair. This request is for facilities similar to the electric pedestals located on the courtyard and are used during Farm City Days. Enclosed is a letter of request from the Allen County Fair Association for the aforementioned facilities.

 - B. Green Space Mowing - Contract
It is once again time to begin preparation for the summer mowing season. Enclosed in your packet is a summary letter regarding the bids for green space mowing from Code Enforcement Officer Bauer. Along with the letter is a contract for your approval for the green space mowing. Staff will be at your meeting to answer any questions you may have regarding this.

 - C. Dean Development – Land Option
As you are all aware staff is continuing to work with Ron & David Dean of Dean Development regarding the development of a twenty-four unit senior housing complex. Enclosed in your packet for review and approval is an option to purchase Lot 2 in Cedarbrook 3rd Addition. A preliminary site plan is also enclosed in your packet for review.

 - D. Flood Insurance Map – Ordinance
Enclosed in your packet for approval is the revised flood insurance rate map ordinance. Jeff will be at your meeting to discuss the revisions and answer questions that you may have regarding the updated maps.

- E. Easement Request – 1006 N. State
Enclosed in your packet is a legal description for a utility easement from the property owners of 1006 N. State Street (Kretzmeier, McCammon & St. Clair) for connection to existing sanitary sewer. Staff is seeking approval to grant the requested easement for crossing city property for the purpose of a sanitary sewer connection.
- F. EMC Insurance Renewal
It is once again time for renewal of the City's insurance policy with EMC. Staff will present information regarding this topic at your meeting.
- G. Sewer Pretreatment Discussions
Wastewater Treatment Superintendent Toby Ross will be at your meeting to discuss an order of compliance letter from the EPA. Enclosed in your packet is the aforementioned letter as well as a draft contract with Professional Engineering Consultants to aid staff in providing a response to EPA regarding the situation.

9. UN-FINISHED BUSINESS

- A. Iola Area Signage - Discussions
At the request of Commissioner Shirley this item has been once again placed on your agenda for discussion. The previous supporting documentation regarding the signage project is enclosed in your packet for review.

10. COMMISSION & ADMINISTRATOR REPORTS

- A. Commissioner Abbott
- B. Commissioner Shirley
- C. Mayor Maness
- D. City Administrator Brigham

11. EXECUTIVE SESSION – Attorney Client Privilege

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ADMINISTRATORS REPORT
April 4th, 2011

- Municipal Court Report – March 2011
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