



CITY OF *IOLA*

COMMISSION MEETING AGENDA

February 22nd, 2011 – 6:00 P.M.

City Commission Chambers – City Hall

1. CALL MEETING TO ORDER Mayor Bill Maness
2. ROLL CALL City Clerk, Roxanne Hutton
3. PLEDGE OF ALLEGIANCE Mayor Bill Maness
4. REVIEW & APPROVAL OF AGENDA
5. CONSENT AGENDA February 7th, 2011
 - A. Minutes Approval
 - B. Appropriation Approval
 - C. Personnel Actions Approval
 - D. Board Appointments
6. PUBLIC COMMENTS
7. UNFINISHED BUSINESS
 - A. City Facilities Energy Rehab Project
8. NEW BUSINESS
 - A. Special Drug & Alcohol Funds – Request
 - B. Library Project - Discussions
 - C. Elm Creek Community Garden - Request
 - D. KMEA Board of Directors - Appointments
 - E. 2 East Jackson Building
9. COMMISSION & ADMINISTRATOR REPORTS
 - A. Commissioner Abbott
 - B. Commissioner Shirley
 - C. Mayor Maness
 - D. City Administrator Brigham
10. EXECUTIVE SESSION – Attorney Client Privilege
11. EXECUTIVE SESSION – Non Elected Personnel
12. EXECUTIVE SESSION – Acquisition of Real Estate
13. DATE / TIME OF NEXT MEETING
 - City Commission Meeting 6:00 p.m. Monday, March 7th, 2011
 - City Commission Meeting 6:00 p.m. Monday, March 21st, 2011
14. ADJOURNMENT



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Agenda Narrative

1. CALL MEETING TO ORDER Mayor Bill Maness
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4. REVIEW & APPROVAL OF AGENDA

5. CONSENT AGENDA February 7th, 2011
 - A. Minutes Approval
 - B. Appropriations Approval
 - C. Personnel Actions
 - Chi Wiggin – City Clerks Office – 12 Month Evaluation
 - Brandon Thomas – Water Production – 6 Month Evaluation
 - Curtis Ellis – Solid Waste – Resignation
 - Dustin Stone – Solid Waste – Promotion
 - Brian Crites – Code Services – New Hire
 - D. Board Appointments
 - Rebecca Nilges – Iola Public Library Board – Appointment

6. PUBLIC COMMENTS

7. UNFINISHED BUSINESS
 - A. City Facilities Energy Rehab Project

At a previous meeting Joe Hurla of 360 Energy Solutions presented bids and a contract for improvements to various city facilities. This item was discussed at your last meeting as staff was seeking approval to move forward with the project, at which time the item was tabled given that the Mayor was not in attendance. Enclosed in your packet is the contract for the aforementioned project with the installation of standard programmable thermostats. Staff is seeking approval to move forward with the project and approval to award the contract for the HVAC upgrades to Dales Sheet Metal and the Lighting improvements to Advanced Lighting.

8. NEW BUSINESS
 - A. Special Drug & Alcohol Funds - Request

It is once again time to disburse the special drug and alcohol funds to be used for drug and alcohol abuse treatment within our community. Enclosed in your packet is a appropriation request from Southeast Kansas Mental Health Center for the aforementioned funds.

 - B. Library Project – Discussions

Enclosed in your packet is a contract amendment request for the possible extension of the Library project with CDBG for an additional three months. There may also be a change order presented at your meeting for review and possible approval. Municipal Librarian, Roger Carswell will be at your meeting to discuss the aforementioned items.

- C. Elm Creek Community Garden – Request
Carolyn McClain of the Elm Creek Community Garden has requested that City Water Department staff install yet another frost free water hydrant at the garden. City staff has meet on site with representatives from the garden and has provided the enclosed cost breakdown for the project.

- D. KMEA Board of Directors – Appointments
It is once again time to appoint board members for the Kansas Municipal Energy Agency. Currently holding the position of Director 1 is Commissioner Shirley which expires in April of this year. The positions of Director 2 held by Mike Phillips and the Alternate Chuck Heffern are not up for appointment until April 2012. Staff is seeking direction for the appointment of the Director 1 position.

- E. 2 East Jackson Building
With the new larger council taking office in the very near future staff has been looking into possible new meeting places for council meetings. Enclosed in your packet is a rough layout of the office at 2 East Jackson which is currently occupied by Thrive Allen County, staff would like to visit about the possibility of converting this facility for the meetings.

9. COMMISSION & ADMINISTRATOR REPORTS

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ADMINISTRATORS REPORT

February 22nd, 2011

- Kansas Public Water Loan Fund Letter
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