



CITY OF *IOLA*

COUNCIL MEETING AGENDA

December 27th, 2011 – 6:00 P.M.

Park Community Building – 600 S. State Street

1. CALL MEETING TO ORDER Mayor, Bill Shirley
2. ROLL CALL City Clerk, Roxanne Hutton
3. PLEDGE OF ALLEGIANCE Mayor, Bill Shirley
4. INVOCATION Bishop, Harry Lee
5. REVIEW & APPROVAL OF AGENDA
6. PUBLIC COMMENTS
7. CONSENT AGENDA December 12th, 2011
 - A. Minutes Approval
 - B. Appropriations Approval
 - C. Personnel Actions
8. PUBLIC HEARING
 - A. 2011 Budget Amendments
9. ROUND TABLE
 - A. Property & Casualty Ins. – Rob Gill
 - B. Special Audit Discussion – Scott Lloyd
 - C. Electric Purchasing Discussions – Scott Shreve
 - D. Snow Removal Policy – Dan Leslie
10. NEW BUSINESS
 - A. Annual Audit RFP - Discussions
 - B. Wastewater Loan Amendment
11. COUNCIL & ADMINISTRATOR REPORTS
 - A. Mayor Shirley
 - B. Council Member Stewart
 - C. Council Member Callahan
 - D. Council Member Wicoff
 - E. Council Member Franklin
 - F. Council Member Kilby
 - G. Council Member Becker
 - H. Council Member Rowe
 - I. Council Member French
 - J. City Administrator Slaugh
12. EXECUTIVE SESSION – Attorney Client Privilege
13. EXECUTIVE SESSION – Non Elected Personnel
14. EXECUTIVE SESSION – Acquisition of Real Estate
15. DATE / TIME OF NEXT MEETING

City Council Meeting 6:00 p.m. Monday, January 9th, 2012
City Council Meeting 6:00 p.m. Monday, January 23rd, 2012
16. ADJOURNMENT



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Agenda Narrative

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5. REVIEW & APPROVAL OF AGENDA

6. PUBLIC COMMENTS

7. CONSENT AGENDA December 12th, 2011
 - A. Minutes Approval
 - B. Appropriations Approval
 - C. Personnel Actions
 - Corey Schinstock – Administration – Annual Evaluation
 - Rhonda Fulton – Police Department – Annual Evaluation
 - Kevin Rush – Electric Distribution – Promotion
 - Tamara Womelsdorf – City Clerk – Reclassification (Salaried to Hourly)

8. PUBLIC HEARING
 - A. 2011 Budget Amendments

At your previous meeting a public hearing was set to allow individuals the opportunity to ask questions about the 2011 budget amendments. In your packet you will find a complete copy of the proposed budget amendments being presented for public discussion and consideration of approval.

9. ROUND TABLE
 - A. Property & Casualty Ins. – Rob Gill

Placing the city's property and casualty insurance out for bid has been discussed on a number of occasions by various council members. With that being said staff has asked our current insurance agent, Rob Gill of Iola Insurance Associates to attend your meeting to discuss this agenda item.
 - B. Special Audit RFP - Discussions

This agenda item is on your agenda again for discussion. As requested Scott Loyd of Swindoll, Janzen, Hawk & Loyd Certified Public Accountants will be at your meeting to discuss this agenda item. Enclosed in your packet is a scope of work for the aforementioned special audit. This was provided in your previous meeting packet as well.
 - C. Electric Purchasing Discussions – Scott Shreve

Scott Shreve energy consultant for the city will be at your meeting to discuss the future of purchasing electricity since giving notice to the Kansas Power Pool at an earlier meeting. Enclosed in your packet for review is supporting information regarding this agenda item.
 - D. Snow Removal Policy – Dan Leslie

With the winter season upon us Street & Alley Superintendent, Dan Leslie will be at your meeting to review the current snow and ice removal policy. Enclosed in your packet for review is a copy of the previously mentioned snow removal policy, priority removal list and the snow removal map for your review and comments.

10. NEW BUSINESS

A. Annual Audit RFP - Discussions

As directed at your previous meeting, staff sent out request for proposals to complete the annual audit of the 2011 finances. Enclosed for your review are three proposals for completing the audit of the 2011 financials. The two proposals were from Lowenthal, Webb & Odermann of Lawrence, Jarred, Gilmore & Phillips of Chanute and Swindoll, Janzen, Hawk & Loyd of McPherson. Staff is seeking council's input on selecting a firm to put together the 2011 annual audit.

B. Wastewater Loan Amendment

Enclosed in your packet for review and consideration is an amendment to the wastewater treatment facility improvement project. The enclosed amendment revises the original loan from \$2,751,000 to \$2,727,942 and in turn reduces the semi-annual repayment amount from \$87,897.58 to \$86,592.45 this reflects the actual final project costs. Staff is requesting council approval for Mayor Shirley's signature on the required documentation.

11. COUNCIL & ADMINISTRATOR REPORTS

A. Mayor Shirley

B. Council Member Stewart

C. Council Member Callahan

D. Council Member Wicoff

E. Council Member Franklin

F. Council Member Kilby

G. Council Member Becker

H. Council Member Rowe

I. Council Member French

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12. EXECUTIVE SESSION – Attorney Client Privilege

13. EXECUTIVE SESSION – Non Elected Personnel

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16. ADJOURNMENT



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ADMINISTRATORS REPORT

December 27th, 2011

- Municipal Court Report – December 2011
- Cox Communications Programming Update
- Purple Wave Auction Results – Digger Truck
- Community Blood Center – Letter
-



Item "C" Personnel Actions

| Employee | Department | Evaluation Type | Current Rate | Proposed Rate | Date of Hire |
|--------------------|-------------------------|------------------|--------------|---------------|--------------|
| Corey Schinstock | Administration | Annual | \$ 26.27 | \$ 27.05 | 01/01/1995 |
| Rhonda Fulton | Police Department | Annual | \$ 14.98 | \$ 15.28 | 12/28/1995 |
| Kevin Rush | Electric Distribution | Promotion | \$ 16.26 | \$ 16.82 | 01/02/2001 |
| *Tamara Womelsdorf | City Clerks / Utilities | Reclassification | \$ 15.45 | \$ 16.12 | 08/09/2010 |

*The Meter Reader position is currently a salaried / exempt position however it does not fit the definition of a salaried job and should be reclassified to an hourly non-exempt position. This change in pay reflects the cost of living adjustment as well. This particular job doesn't accrue sick and vacation leave. With approval of this personnel action the pay plan classification of the meter reader will be changed to H-10 pay grade.