



CITY OF *IOLA*

COUNCIL MEETING AGENDA

December 12th, 2011 – 6:00 P.M.

Park Community Building – 600 S. State Street

1. CALL MEETING TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. INVOCATION
5. REVIEW & APPROVAL OF AGENDA
6. PUBLIC COMMENTS
7. CONSENT AGENDA
 - A. Minutes Approval
 - B. Appropriations Approval
 - C. Personnel Actions
 - D. CMB License – Renewals
8. ROUND TABLE
 - A. 2010 Audit Discussion – Brian Nyp
 - B. Special Audit – Discussions
 - C. Water Plant - Refinance
9. NEW BUSINESS
 - A. Kansas Pride Program - Resolution
 - B. City Facilities Rentals - Discussions
 - C. CDBG Housing Grant – Discussions
 - D. Dangerous / Unsafe Structures – Jeff Bauer
 - E. GAP Waiver – Resolution
10. UNFINISHED BUSINESS
 - A. Water Rights Dismissal
 - B. 2011 Budget Amendments
 - C. 2012 COLA - Discussions
11. COUNCIL & ADMINISTRATOR REPORTS
 - A. Mayor Shirley
 - B. Council Member Stewart
 - C. Council Member Callahan
 - D. Council Member Wicoff
 - E. Council Member Franklin
 - F. Council Member Kilby
 - G. Council Member Becker
 - H. Council Member Rowe
 - I. Council Member French
 - J. City Administrator Slaugh
12. EXECUTIVE SESSION – Attorney Client Privilege
13. EXECUTIVE SESSION – Non Elected Personnel
14. EXECUTIVE SESSION – Acquisition of Real Estate
15. DATE / TIME OF NEXT MEETING

Mayor, Bill Shirley
City Clerk, Roxanne Hutton
Mayor, Bill Shirley
Rev. Phil Honeycutt

November 28th, 2011

City Council Meeting 6:00 p.m. Tuesday, December 27th, 2011
City Council Meeting 6:00 p.m. Monday, January 9th, 2012

16. ADJOURNMENT



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Agenda Narrative

1. CALL MEETING TO ORDER Mayor, Bill Shirley
2. ROLL CALL City Clerk, Roxanne Hutton
3. PLEDGE OF ALLEGIANCE Mayor, Bill Shirley
4. INVOCATION Rev. Phil Honeycutt
5. REVIEW & APPROVAL OF AGENDA

6. PUBLIC COMMENTS

7. CONSENT AGENDA
 - A. Minutes Approval November 28th, 2011
 - B. Appropriations Approval
 - C. Personnel Actions
 - Dustin Stone – Solid Waste – 6 Month Evaluation
 - Anthony Maness – Police Department – Position Change
 - Anthony Maness – Police Department - Resignation
 - D. CMB License – Renewals
A detailed list of the license renewals is included in your packet for review and approval.

8. ROUND TABLE
 - A. 2010 Audit Discussions – Brian Nyp
Brian Nyp from Lowenthal, Webb & Odermann, P.A. will be at your meeting to answer questions regarding the 2010 prepared audit. Enclosed in your packet is a copy of the findings of the 2010 audit as well as a summary by City Administrator Slaugh.

 - B. Special Audit - Discussions
At your previous meeting staff was requested to put together a request for proposals regarding the special audit of city funds. Enclosed you will find a summary of this agenda item provided by City Administrator Slaugh.

 - C. Water Plant – Refinance
Enclosed for your review and discussion is information regarding the water plant loan refinance. Along with the aforementioned information is a copy of the recently discussed Standard & Poor's rating for the city.

9. NEW BUSINESS
 - A. Kansas Pride Program - Resolution
Members of the Community Involvement Task Force (CITF) will be at your meeting to request the re-establishment of the Kansas Pride Program in Iola. A copy of the government resolution as well as the entry form is within your packet for review and consideration.

 - B. City Facilities Rentals - Discussions
At the request of Councilman Rowe city staff has reviewed and drafted a revised policy for the use of city facilities to allow using the recreation community building for public and estate auctions. Enclosed in your packet is the aforementioned revised policy for your examination. Recreation Director Bycroft will be in attendance at your meeting to discuss the draft policy as well as what effects it may have on the current use of the building. A copy of the American Legion & National Guard Armory rental agreements are enclosed in your packets for comparison purposes.

- C. CDBG Housing Grant – Jeff Bauer
Code Enforcement Officer Bauer will be at your meeting to present the enclosed information with regards to the housing grant. The first item on the subject of the housing grant is a request for time extension for the grant to the Kansas Department of Commerce. The second item is the review and acceptance of the enclosed low bids for renovations at 310 S. 4th and 311 S. 3rd street. The review and acceptance of the previously mentioned bids would also include approval of the notice of award to the low bidders. Staff is seeking approval for extending the project as well as awarding of the enclosed low bidders for both 310 S. 4th and 311 S. 3rd.
- D. Dangerous / Unsafe Structures – Jeff Bauer
At a previous council meeting a public hearing was held on 814 South Street, 512 N. Sycamore, 706 S. Chestnut, 624 S. Chestnut and 411 W. Campbell for the purpose of allowing parties of interest to speak regarding these dangerous or unsafe properties. The required time to allow owners of these properties to make necessary steps in repairing the previously discussed structures has elapsed. Enclosed is a bid tabulation sheet for the removal of these structures from two bidders. Staff is seeking approval to award the demolition contract to the low bidder of Shaun Muncy Excavating of Westphalia. Code Enforcement staff will be at your meeting to answer any questions that you or the public may have.
- E. GAP Waiver - Resolution

10. UNFINISHED BUSINESS

- A. Water Rights Dismissal
At your previous meeting staff brought to you for review and approval a voluntary waiver of water rights for the old steam generation power plant. As mentioned at your previous meeting as well staff has been approached by Iola Industries regarding water rights for the old Lehigh Manufacturing facility in Bassett. After inquiring into the possibility of using either or both of these water rights for treating water to the public it is apparent that we can't use these particular water rights for water treatment and sale. Toby Ross superintendent of the water treatment facility will be at your meeting to further explain this agenda item. Staff is seeking approval to have Mayor Shirley execute the voluntary waiver of water rights.
- B. 2011 Budget Amendments
Enclosed for your review and discussion is the final 2011 budget amendments. After reviewing these amendments a public hearing is required to be held prior to the end of the year. It is staff's request to set the public hearing at 6:00p.m. at the December 27th City Council meeting.
- C. 2012 COLA Discussions
This agenda item is a carry-over from the previous two council meetings. Since your previous meeting staff and councilmember Callahan have sat down and worked up the enclosed cost of living projections and trends based on previous year's salaries pulled directly off the incode system. Staff is seeking direction on the implementation of a cost of living increase from the social security index for all city employees.

11. COUNCIL & ADMINISTRATOR REPORTS

- A. Mayor Shirley
- B. Council Member Stewart
- C. Council Member Callahan
- D. Council Member Wicoff
- E. Council Member Franklin
- F. Council Member Kilby
- G. Council Member Becker
- H. Council Member Rowe
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- 12. EXECUTIVE SESSION – Attorney Client Privilege
- 13. EXECUTIVE SESSION – Non Elected Personnel
- 14. EXECUTIVE SESSION – Acquisition of Real Estate

15. DATE / TIME OF NEXT MEETING

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16. ADJOURNMENT



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ADMINISTRATORS REPORT
December 12th, 2011

- KDHE Letter – Public Water Supply & Sanitary Sewer Inspection
- Municipal Court Report – November 2011
- Cox Communications Programming Update
- Withdrawal Letter to Kansas Power Pool
- Dog Park Project – Email (note: the dog park project will be on an upcoming council meeting)



Item "C" Personnel Actions

Employee	Department	Evaluation Type	Current Rate	Proposed Rate	Date of Hire
Dustin Stone	Solid Waste	6-Month	\$ 14.11	\$ 14.46	12/23/02
This personnel action if approved will need to be retroactive to 9/9/11 due to being overlooked as he was promoted on 3/9/11 from a handler to driver for the sanitation department.					
*Anthony Maness	Police Department	Position Change	\$ 18.36	\$ 17.58	8/13/01
*This position change was at the request of the employee.					
**Anthony Maness	Police Department	Resignation	\$ 17.58		8/13/01

****Position to be Refilled**