



CITY OF *IOLA*

COUNCIL MEETING AGENDA

November 28th, 2011 – 6:00 P.M.

Park Community Building – 600 S. State Street

1. CALL MEETING TO ORDER Mayor, Bill Shirley
2. ROLL CALL City Clerk, Roxanne Hutton
3. PLEDGE OF ALLEGIANCE Mayor, Bill Shirley
4. INVOCATION Pastor, Bruce Kristalyn
5. REVIEW & APPROVAL OF AGENDA
6. PUBLIC COMMENTS
7. CONSENT AGENDA November 14th, 2011
 - A. Minutes Approval
 - B. Appropriations Approval
 - C. Personnel Actions
 - D. Board Appointments
8. ROUND TABLE
 - A. Kansas Power Pool Discussions
9. NEW BUSINESS
 - A. December 26th Council Meeting
 - B. Harvest Baptist Church - Request
 - C. Water Rights Dismissal
 - D. 2011 Budget Amendments
10. UNFINISHED BUSINESS
 - A. Wastewater Improvement Project - Discussions
 - B. Purchasing Policy
 - C. 2012 COLA Discussions
 - D. Special Audit - Discussions
11. COUNCIL & ADMINISTRATOR REPORTS
 - A. Mayor Shirley
 - B. Council Member Stewart
 - C. Council Member Callahan
 - D. Council Member Wicoff
 - E. Council Member Franklin
 - F. Council Member Kilby
 - G. Council Member Becker
 - H. Council Member Rowe
 - I. Council Member French
 - J. City Administrator Slaugh
12. EXECUTIVE SESSION – Attorney Client Privilege
13. EXECUTIVE SESSION – Non Elected Personnel
14. EXECUTIVE SESSION – Acquisition of Real Estate
15. DATE / TIME OF NEXT MEETING

City Council Meeting 6:00 p.m. Monday, December 12th, 2011
City Council Meeting 6:00 p.m. Monday, December 26th, 2011
16. ADJOURNMENT



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Agenda Narrative

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6. PUBLIC COMMENTS

7. CONSENT AGENDA November 14th, 2011
 - A. Minutes Approval
 - B. Appropriations Approval
 - C. Personnel Actions
 - Luke Bycroft – Recreation Department – Annual Evaluation
 - Roxanne Hutton – City Clerk’s Office – Annual Evaluation
 - D. Board Appointments
 - Mary Ann Arnott – Community Advisory Committee – Re-Appointment
 - Sheila Lampe – Convention & Tourism Board – Appointment

8. ROUND TABLE
 - A. Kansas Power Pool Discussions
Enclosed in your packet is supporting information regarding recent discussions with the Kansas Power Pool as well as information from Westar provided at an earlier meeting.

9. NEW BUSINESS
 - A. December 26th Council Meeting
With the upcoming holidays staff has placed on your agenda for consideration moving the scheduled December 26th City Council meeting. With this being the day after Christmas and an observed holiday for many, staff would request moving your meeting to Tuesday the 27th of November. In checking the community building schedule there will not be a conflict in changing the date of the meeting as requested.

 - B. Harvest Baptist Church - Request
Enclosed in your packet for consideration is a letter from Harvest Baptist Church. They are requesting special permission to stay in Riverside Park after the 11:00 p.m. curfew the night of December 31, 2011 for a new year’s celebration. The church has reserved the building and will pay the standard rental rate and is only asking for the extension of Riverside Park curfew until 2:00 a.m. January 1, 2012. This type of request has been approved by previous council or commissions. Staff would recommend approving the requested curfew extension.

 - C. Water Rights Dismissal
A voluntary waiver of hearing and dismissal of water right form is enclosed in your packet for review. The water rights to be discussed are for the old electric steam generation plant and are located on the Neosho River at the water and power plant facilities. Staff is requesting council approval to have Mayor Shirley sign the aforementioned voluntary waiver of hearing and dismissal of water rights. On a related note staff has been approached by Iola Industries regarding obtaining the old water rights of Lehigh Mfg. in the Bassett area on Elm Creek. Staff is currently looking into this option and will most likely present information at your next council meeting.

- D. 2011 Budget Amendments
Enclosed in your packet for review and discussion are the 2011 year end budget amendments. Also attached is a narrative of the budget amendments provided by City Clerk Hutton.

10. UNFINISHED BUSINESS

- A. Wastewater Improvement Project - Discussions
City Administrator Slaugh has provided the enclosed summary for your review of the wastewater collection system improvement project. Along with this agenda item is a supporting documentation regarding the aforementioned project as well as revised contract for your review.
- B. Purchasing Policy
Put together for your review and possible adoption is a final draft of a purchasing policy for the City of Iola. The enclosed purchasing policy has been reviewed on a number of occasions by city staff and is ready for council feedback. Staff is seeking adoption of the enclosed purchasing policy.
- C. 2012 COLA Discussions
At your October 24th council meeting staff presented the cost of living adjustment for 2012 for consideration. At which time staff was directed to provide information on what the additional cost would be compared to anticipated 2012 budgeted costs. Enclosed is a comparison of the 2012 budgeted salaries which has a 2.5% cost of living built in and the social security 3.6% cost of living increase. The aforementioned comparison is between the 2012 projected budget from earlier this year and a to-date cost of current employees at the 3.6% figure. Also provided is a payroll history report from the incode system for previous years and the current year to-date cost. Previous information provided is also attached for your review.
- D. Special Audit – Discussion
This agenda item is a carryover from previous council meetings regarding a special audit of city funds. As previously mentioned a request for proposals was sent out for the aforesaid special audit with three firms responding with proposals. The proposals received are attached along with a summary of this particular agenda item by City Administrator Slaugh.

11. COUNCIL & ADMINISTRATOR REPORTS

- A. Mayor Shirley
- B. Council Member Stewart
- C. Council Member Callahan
- D. Council Member Wicoff
- E. Council Member Franklin
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- G. Council Member Becker
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- 12. EXECUTIVE SESSION – Attorney Client Privilege
- 13. EXECUTIVE SESSION – Non Elected Personnel
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15. DATE / TIME OF NEXT MEETING

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16. ADJOURNMENT



CITY OF *IOLA*

ADMINISTRATORS REPORT

November 28th, 2011

- Bowlus Fine Arts Center – Thank you letter
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Item "C" Personnel Actions

Employee	Department	Evaluation Type	Current Rate	Proposed Rate	Date of Hire
Luke Bycroft	Recreation	Annual	\$ 20.98	\$ 21.67	12/01/28
Roxanne Hutton	City Clerk's	Annual	\$ 23.89	\$24.61	11/28/07

At your previous meeting staff presented a resignation for firefighter Jacob French and omitted the intent for this position to be refilled. It would be staff's intent to fill this vacancy with council approval of this consent agenda.