



CITY OF *IOLA*

COUNCIL MEETING AGENDA

November 14th, 2011 – 6:00 P.M.

Park Community Building – 600 S. State Street

1. CALL MEETING TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. INVOCATION
5. REVIEW & APPROVAL OF AGENDA
6. PUBLIC COMMENTS
7. CONSENT AGENDA
 - A. Minutes Approval
 - B. Appropriations Approval
 - C. Personnel Actions
 - D. Board Appointments
8. ROUND TABLE
 - A. Special Audit - Discussions
9. NEW BUSINESS
 - A. Bowlus Fine Arts - Request
 - B. Wartsila Control System - Discussions
 - C. Bassett Sub-Station Improvements
 - D. Medical Benefit Policy Review
 - E. Adult Entertainment License - Renewal
 - F. Cereal Malt Beverage License - Application
 - G. City Equipment Sale - Discussion
10. COUNCIL & ADMINISTRATOR REPORTS
 - A. Mayor Shirley
 - B. Council Member Stewart
 - C. Council Member Callahan
 - D. Council Member Wicoff
 - E. Council Member Franklin
 - F. Council Member Kilby
 - G. Council Member Becker
 - H. Council Member Rowe
 - I. Council Member French
 - J. City Administrator Slaugh
11. EXECUTIVE SESSION – Attorney Client Privilege
12. EXECUTIVE SESSION – Non Elected Personnel
13. EXECUTIVE SESSION – Acquisition of Real Estate
14. DATE / TIME OF NEXT MEETING

Mayor, Bill Shirley
City Clerk, Roxanne Hutton
Mayor, Bill Shirley
Pastor, Tony Godfrey

October 24th & November 7th

City Council Meeting 6:00 p.m. Monday, November 28th, 2011
City Council Meeting 6:00 p.m. Monday, December 12th, 2011

15. ADJOURNMENT



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Agenda Narrative

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October 24th & November 7th
 - A. Minutes Approval
 - B. Appropriations Approval
 - C. Personnel Actions
 - Chad Beasley – Street & Alley – Annual Evaluation
 - Jacob French – Fire Department - Resignation
 - D. Board Appointments
 - Ray Shannon – Public Housing Authority Board – Re-Appointment
 - Dorothy Saxton – Public Housing Authority Board – Re-Appointment
 - Roberta Shirley – Tree Board – Re-Appointment
 - Sharla Miller – Recreation Advisory Board – Re-Appointment
 - Randy Weber – Recreation Advisory Board – Re-Appointment
 - Roxanne Hutton – Convention & Tourism Board – Re-Appointment
 - Beth Ann Turner – Convention & Tourism Board – Re-Appointment
 - Glenda Creason – Convention & Tourism Board – Re-Appointment
 - Steve Garver – Convention & Tourism Board – Re-Appointment
8. ROUND TABLE
 - A. Special Audit – Discussions
Enclosed in your packet is a copy of the special audit request for proposals that was sent out to eight auditing firms. A summary of the project is provided in your packet which has a scope of work and an anticipated schedule for the special audit. Staff will have a summary of the proposals at your meeting for review as the deadline to have them submitted is Friday, November 11th.
9. NEW BUSINESS
 - A. Bowlus Fine Arts - Request
Executive Director of the Bowlus Fine Arts Center has filed for a building permit to place a decorative water fountain on the lawn in front of the Bowlus facility. Enclosed in your packet are copies of the building permit filed and a copy of the site plan for this project. This agenda item is being brought to you today since the proposed construction is to be built on the city's public road right-of-way. City staff has requested that they also request permission from the Kansas Department of Transportation given that road right-of-way is also U.S. 54 Highway. At this point staff is comfortable in allowing the proposed construction with proper paperwork provided by City Attorney Apt to protect the city from liability of any damages or if a need arises for the use of the right-of-way for public use.
 - B. Wartsila Control System - Discussions
City Administrator Slaugh has provided narrative regarding upgrading the control system for the wartsila generating units at the power generation plant. Along with the aforementioned narrative is other supporting documentation regarding this project.

- C. Bassett Sub-Station Improvements
As all of you are aware during the peak summer months staff was encountering concerns of overheating of a transformer at the Bassett sub-station that serves Gates Rubber Company. Enclosed in your packet is a review of the needed improvements to insure that there will be no interruption of power to Gates. This project is a necessity and will need to be completed prior to the peak heat summer months next year. A contract with Mid-States Energy is also attached for your review and possible approval. The contract has also been provided to City Attorney Apt for his review and endorsement.
- D. Medical Benefit Policy Review
Enclosed in your packet for review and discussion is a change or clarification of the personnel policy manual regarding medical benefits for retirees. Human Resource Director, Ken Hunt will be at your meeting to present the enclosed power point slides regarding this agenda item as well as answer any questions you may have. A narrative summarizing the medical benefit policy is provided in your packet.
- E. Adult Entertainment License - Renewal
Enclosed for your review and consideration for approval is the renewal of an adult entertainment license. This license is for Ray's Mini Mart located at 205 South State Street.
- F. Cereal Malt Beverage License - Application
Being presented for review and possible approval is a cereal malt beverage license for El Pueblito's Mexican restaurant located at 902 North State Street.
- G. City Equipment Sale - Discussions
With the arrival of the new digger truck (unit #15) staff is currently preparing the new truck for service by transferring equipment from the old to the new truck. Staff weighed the option of trading the old truck in however the dealer was only going to allow a \$6,500 trade in which seems to be low for a piece of equipment of this nature. In the past when old equipment or trucks were being sold we advertised locally and accepted sealed bids for a certain time frame or we have sold them at the biennial city auction. Another option is to list this truck on an internet auction site such as Purplewave, Ebay or Craigslist. Staff has researched the aforementioned options and would like permission to list old Unit #15 with purplewave.com for auction. In investigating this auction site it seems to be a good option in selling equipment at no cost to the city. For your review I have enclosed a general information sheet about selling equipment on purplewave.com as well as a copy of some comparable equipment sold previously on purplewave.com.

10. COUNCIL & ADMINISTRATOR REPORTS

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- D. Council Member Wicoff
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CITY OF ***IOLA***

ADMINISTRATORS REPORT

November 14th, 2011

- Municipal Court Report – October 2011
- Cox Communications Programming Update
- Hospital Update Letter
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Item “C” Personnel Actions

Employee	Department	Evaluation Type	Current Rate	Proposed Rate	Date of Hire
Chad Beasley	Street & Alley	Annual	\$ 14.23	\$ 14.66	11/27/00
Jacob French	Fire Department	Resignation	\$10.82		06/27/09